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GOVERNMENT OF KERALA
DIRECTORATE OF MEDICAL EDUCATION

No: E3-2821/2023/DME

Dated : 25-05-2023

NOTIFICATION

Subject:- Contract appointment for the post Research Assistant and Office Assistant cum Data Entry Operator under State Board of Medical Research (SBMR) in Medical Education.

Ref:-1. GO (Rt) no.2443/2022/H&FWD, dated. 07/10/2022.

2. GO (Rt) no. 964/2023/H&FWD, dt. 23/03/2023.

A walk in interview for the contract appointment for the post *Research Associate* and *Office Assistant cum Data Entry Operator* under State Board of Medical Research (SBMR) is conducted at the office of the Medical Education as detailed below.

Details	Research Associate	Office Assistant cum Data Entry Operator
Qualification	1. Professional Degree in Medicine/AYUSH/Nursing/Health/ Science. 2. Master of Public Health/MD in Community Medicine/PhD Biostatistics/Statistics/Demography from a recognized university. 3. Proficiency in MS Office and statistical packages for data analysis. 4. Post qualification work experience in the field of public Health/Health System Desirable. 5. Experience in working for Health System analysis, Planning and Management in the Health Sector desirable. 6. Must be highly organized with strong analytical research, statistical skills, excellent verbal and communication skills	1.Plus Two or equivalent. 2.Six month data entry operator course from an institution recognized by State/Government of India Authorities. 3. Typewriting skills in Malayalam and English. 4. Basic competency in MS Excel and MS Power Point. 5. One Year Experience in Data Entry work from Government or Public sector undertakings.
No. of vacancy	One (Contract Basis)	One (Contract Basis)
Remuneration	Rs. 45,000/-	Rs. 21,175/-
Age limit	45 yrs (as on 30.04.2023)	35 Yrs (as on 30.04.2023)
Venue & Schedule	At the Directorate of Medical Education, Tvpm on 06/06/2023 at 11 am	At the Directorate of Medical Education, Tvpm on 07/06/2023 at 11 am

Interested candidates are directed to appear for the walk in interview with Bio data and original qualification/experience certificate as detailed above.

**THOMAS MATHEW
DIRECTOR**

To: 1.Press Media (with C/L to I&PRD).
2. DME website/ Notice Board.