



GOVERNMENT OF KERALA

Abstract

Health & Family Welfare Department - Medical Education Service - General Transfer guidelines - Modified - Orders issued.



## HEALTH AND FAMILY WELFARE (B) DEPARTMENT

G.O.(Rt)No. 1042/2017/H&FWD.

Dated, Thiruvananthapuram, 10.04.2017

- Read:-
1. G.O (Rt) No. 504/2005/H&FWD dated 21.02.2005.
  2. G.O (Ms.) No. 78/2013/H&FWD dated 11.03.2013.
  3. G.O (Rt) No. 1273/2014/H&FWD dated 22.04.2014.
  4. G.O (Rt) No. 3/2017/P&ARD dated 25.02.2017.
  5. Letter No. CA/2654/2017/DME dated 08.03.2017 from the Director of Medical Education, Thiruvananthapuram.

### ORDER

Based on the Government Order read as 4<sup>th</sup> paper above, Government are pleased to issue the following guidelines regarding the general transfer of teaching faculties under Medical Education Service in partial modification of the Government Orders read as 1<sup>st</sup> to 3<sup>rd</sup> papers above.

1. As stipulated in the Government Order read as 4<sup>th</sup> paper above, from 2017 onwards the General Transfer under Medical Education Service will be made only through online based on the service details updated in SPARK.
2. The General Transfer requests will be considered only for those who have entered their service details in SPARK and updated till the date of application of transfer.
3. All Drawing and Disbursing Officers under the Medical Education Service should maintain the service particulars of all employees working under them up-to-date in SPARK.
4. The applications through online rejected due to non entry or wrong entry of details in the online application by the applicant will not be reconsidered under any circumstances.
5. Any transfer made due to non entry or wrong entry of details in SPARK will not entitle for reconsideration and will be subjected to disciplinary action unless the wrong entry is due to administrative errors.

6. All employees must have declared their Home Station at the time of entry into Government Service, while joining in service.
7. Change of home station will be permitted only once during the entire period of service after declaration of home station.
8. In case of employees who have changed their home station, their outstation service will be calculated only from the date of change of home station.
9. Two years of completed service in newly established Medical Colleges (classified as difficult area for the purpose of transfer) will be treated as three years of outstation service in Idukki, Malappuram and Pathanamthitta (Those employed at Ernakulam prior to Government take over not included)
10. For those staff appointed at the Government Medical Colleges at Kollam and Ernakulam prior to Government take over, the rules of transfer will be guided by the special Government Orders from time to time.
11. The total continuous service in any station(s) outside the home station in one or more posts/cadre will also be considered as eligibility for transfer.
12. General transfer from newly established medical colleges will be subject to ensuring adequate staff requirement in each cadre as per the respective Central Council norms. Hence transfer will be permitted only after posting a substitute in the arising vacancy in the new medical colleges and the newly posted incumbent has reported for duty. Availability of a vacancy at the established colleges will not make an employee eligible for transfer. However relaxation will be given in the three year period for transfer back to home station if a substitute is available for posting in the vacancy arising consequent to transfer.
13. In the event of a tie in the last spell of the minimum requirement of outstation service, the total outstation service put in by the applicant will be considered.
14. The period of service in outstation will be calculated from the date of the order provided the faculty joins the outstation within 15 days of date of order. Condonation will be considered only with sufficient proof of administrative delay.
15. The administrative heads should transmit the transfer order to the faculty within 24 hours of its receipt to the concerned HODs and acknowledgment obtained to that effect.
16. In all other cases, the period of outstation service will be calculated from the date of joining the outstation in addition to disciplinary proceedings to be initiated for late compliance of the order.

17. In order to satisfy the Central Council norms and to retain the affiliation of the PG seats of each Colleges, the cadre of teaching faculties in the various Departments will be divided as follows and transfer will be made into the following groups.

- (a) Lecturer (Without PG Degree)
- (b) Lecturer with PG (i.e. Re-designated Assistant Professors)/Cadre Assistant Professors with less than eight years of service
- (c) Lecturer with PG (i.e. Re-designated Assistant Professors)/Cadre Assistant Professors with more than eight years of service.
- (d) Associate Professor
- (e) Professors
- (f) Principal/Joint Director of Medical Education.

18. In the General Transfer under the Medical Education Service, the cut off date for calculating the out station/Home station service will be 31<sup>st</sup> May.

(By Order of the Governór),

RAJEEV SADANANDAN  
Additional Chief Secretary to Govt.

To

- ✓ The Director of Medical Education, Thiruvananthapuram
- All Principals, Government Medical College /Dental College/Nursing College/  
Pharmaceutical College (through DME).
- The Principal Accountant General (A&E/Audit), Kerala, Thiruvananthapuram
- The Information & Public Relations Department (Web & New Media)
- Health & Family Welfare (C, S, K and M) Department.
- Stock File/Office Copy.

Copy to : The PS to Minister ( Health & Social Justice)

The PA to Additional Chief Secretary, Health & Family Welfare Department

The CA to Joint Secretary, Health & Family Welfare Department

Forwarded//By Order

  
Section Officer