

SCHEDULE FOR SUBMISSION OF TENDER

EVENT	DATE
Starting date of sale of documents	05.03.2011
Last date of sale of documents	18.03.2011
Last date and time for submission of completed Tender	19.03.2011 1500 hrs
Date and time for Opening of Technical Bid	19.03.2011 15.30 hrs

ELIGIBILITY CRITERIA

- a) The applicant should have an establishment in Kerala.
- b) The applicant should be a registered contractor of Central/State Government OR Central/State Autonomous Body OR Central/State PSUs.
- c) The applicant shall produce the credentials of the subcontractor /agency doing electrical works. The subcontractor should have valid contractor's /Supervisory license as per the rules and regulations of Kerala State Electrical Licensing Authority, for similar works. Suitable competent electrical subcontractor should engage full time Engineer/ Supervisor for the work.
- d) The applicant shall have the eligibility criteria and experience as follows.

Experience in similar work during last 5 years ending last day of the month of January 2011
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Three similar works of value 40% or more of the estimated cost of work Or Two similar works of value 60% or more of the estimated cost of work Or One similar work of value 80% or more of the estimated cost of work

- e) The applicant should submit documentary evidences of the above details along with the application form.
- f) The bidding capacity of the applicant should be equal to or more than the estimate cost of the work. The bidding capacity shall be worked out by the following formula:

$$\text{Bidding Capacity} = [A \times N \times 2] - B$$

Where,

A = Maximum value of construction works executed in any one year during the last five years taking into account the completed as well as works in progress.

N = Number of years prescribed for completion of work for which bids have been invited.

B = Value of existing commitments and on going works to be completed during the period of completion of work for which bids have been invited.

- The tender forms shall be issued only to the applicants who meet the above criteria.

Documents to be submitted along with the Application for Tender document

1. Copy of valid Registration certificate.
2. Details of the establishment/office in Kerala
3. Details of the credentials of subcontractor as per item No. (c) & (d) above in eligibility criteria.
4. Details of work done during the last 5 years as per item No. (d) & (e) above in eligibility criteria, submit in Form A
5. Details of Project under Execution as per Form B.
6. Performance Certificate from Client (Shall be signed by a competent authority) as per Form C.
7. Structure of Organization as per Form D.

FORM 'A'

**DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE
LAST FIVE YEARS ENDING LAST DAY OF THE MONTH OF JANUARY 2011**

Sl. No	Name of work/ project and location	Owner or Client Organization	Cost of work	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation /arbitration pending /in progress with details*	Name and address /telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

* Indicate gross amount claimed and amount awarded by the Arbitrator.

Certified that the above information is true, correct and complete to the best of my knowledge.

Signature of Applicant

FORM 'B'

PROJECTS UNDER EXECUTION OR AWARDED

Sl. No	Name of work/ project and location	Owner or client organization	Cost of work	Date of commencement as per contract	Stipulated date of completion	Litigation /arbitration pending /inprogress with details*	Name and address /telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9

Certified that the above information is true, correct and complete to the best of my knowledge.

Signature of Applicant

FORM 'C'

PERFORMANCE REPORT OF WORKS

1. Name of Contractor:
2. Name of work /Project & Location
3. Agreement No.
4. Contract Value.
5. Date of start
6. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
- 7.. Amount of compensation levied for delayed completion, if any
- 8.. Amount of reduced rate items, if any.
9. Performance Report
 - a.. Quality of work Very Good/Good/Fair/Poor
 - b. Financial soundness Very Good/Good/Fair/Poor
 - c. Technical proficiency Very Good/Good/Fair/Poor
 - d. Resourcefulness Very Good/Good/Fair/Poor
 - e. General behavior Very Good/Good/Fair/Poor

(Signed by the competent Authority)

FORM 'D'

STRUCTURE & ORGANIZATION

1. Name & Address of the applicant
2. Name of contact Person
3. Telephone No./Fax No.
4. Particulars of registration with various Government bodies (attach attested photocopy).
Organization/Place of registration Registration No.
 - a.
 - b.
 - c.
5. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.
6. Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
7. Has the applicant, or any constituent partner in case of partnership firm, even been debarred/black listed for tendering in any organization at any time? If so, give details.
8. Has the applicant, or any constituent partner in case of partnership firm, even been convicted by a court of law? If so, give details.

Signature of Applicant

Documents may be obtained from the Office of Infrastructure Development Division, HLL Lifecare Ltd. at the following address during working hours between 11.00 AM and 4.00 PM from 05/03/2011 on payment of Rs. 1040 as the cost of tender documents in cash.

**Deputy General Manager (Tech.) (ID),
HLL Lifecare Ltd
Infrastructure Development Division**

**“Adarsh”, T.C 6/1718(1)
Vettamukku, Thirumala P.O
Thiruvananthapuram- 695 006
Phone - 0471 2368166 / 2365873 / 2368144
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