

GOVERNMENT OF KERALA
DIRECTORATE OF MEDICAL EDUCATION
PROSPECTUS FOR ADMISSION TO
POST GRADUATE DIPLOMA IN PSYCHIATRIC SOCIAL WORK [PGDPSW] Course
2008- 2009
IN THE MEDICAL COLLEGE, THIRUVANANTHAPURAM

(Approved by Government as per G.O. (Rt). No. 1589//2008/H&FWD Dated 30/04/2008)
Formerly PGDCR-SW Renamed vide G.O (MS) 197/2000/H&FWD dated 28-7-2000

I. INTRODUCTION

There is an increasing demand for clinically trained social workers for carrying out Psychosocial Therapies in different clinical settings. They are needed during treatment phase of major and minor psychiatric disorders and subsequent rehabilitation. Psychosocial therapies and rehabilitation counselling are also indicated to treat people suffering from various psychological disturbances like neuroses, adjustment disorders, marital problems, suicidal tendencies, old age problems, gender related violents, addiction related disorders, etc. In the complex socio-economic milieu of the present times, these are becoming more prevalent and comprehensive care for them more relevant. Further, adolescent problems are leading to various school problems. The need for promoting life skill education is highly called for .Hence there is urgent need for scientifically equipped professionals in Psychiatric Social Work

Owing to better awareness of mental health problems and scientific approaches for their management, there is a growing need among the public for Psychosocial treatment services in relation to these problems. We do not have any centre to provide training in this with adequate clinical infrastructure and an inter-disciplinary faculty. The Directorate of Medical Education, Kerala State conducts Post-graduate Diploma in Psychiatric Social Work (PGDPSW) in the Medical College, Thiruvananthapuram with an annual intake of six (6) students.

II. ELIGIBILITY

- a) Candidates who have passed M.S.W. Degree from the University of Kerala or equivalent degree from other Universities, recognised by the University of Kerala with not less than 55% of aggregate marks in that examination. Scheduled Caste/ Scheduled Tribe candidate need to pass the exam and relaxation of 5% marks to candidate belonging to socially and educationally backward community who come under the purview of the GOP208/66/Edn.dated 02/05/1966 and subsequent orders/amendments and also subject the annual family income of such applicants being below rupees 1.5 Lakhs rupees.
- b) Only Indian citizens of Kerala origin are eligible for admission to the course. Candidates, in order to prove that they are Indian citizens of Kerala origin, have to produce certificates from the Village Officer / Tahsildar to show that he/she or his/her parents (mother/father) has been a resident of the T.C/Malabar areas now situated in Kerala State, for three years within a continuous period of five years immediately preceding 1-11-1956 or has owned or possessed landed property or house in the T.C/ Malabar areas, now situated in Kerala State prior to 1-11-1956 or a certificate regarding the region of education from the Head of the Educational Institution where the candidates last studied.

III. AGE

The lower age limit will be 22 years and upper age limit will be 30 years as on 31-12-2008. The upper age limit is relaxable by six years in the case of SC/ ST applicants.

IV. DURATION AND HIGHLIGHTS OF THE COURSE

It is a Two year Course, each academic year comprising of 12 (Twelve) months. At the end of the first year, candidates would be required to take the Part I Examination consisting of :-

(A) Three theory papers (B) A Clinical and Viva-Voce Examination in case work (C) Submission of five (5) full length case work record.

After the second year, the candidate would be required to take Part II final examination consisting of (A) four theory papers (B) A Clinical and Viva-Voce in Clinical application of Psychiatric Social Work (C) Submission of five fully worked out Therapeutic record of 5 cases (D) Dissertation.

During this course, they would be engaged in Clinical Counselling rehabilitation Counselling, Psycho-Social evaluations under supervision and would be required to carryout a dissertation related to this. In addition to training in case work and Psychosocial therapies in Psychiatric disorders, counselling in relation to old age problems, Cancer, physical and mental disability, marital and sexual problems (including HIV infection), suicide, victimology and disaster related problems and addiction related disorders will be covered during the course.

On satisfactory completion of the course the diploma will be awarded.

V. APPLICATION FORM

Application forms can be had from the Principals of Government Medical Colleges of the state on payment of the prescribed application fee. The application fee is Rs. 100 at the cash counter or Rs.118 by money order, for which a receipt will be issued in T.R.Form No. 5. Money Order coupon, not containing the full address of the applicant will not be accepted. Money Orders will be accepted in the offices of the Principals only upto five (5) working days prior to the last date. Postal Orders, Cheques, and drafts will not be accepted.

VI. HOW AND WHEN TO APPLY

Application form, correctly filled in together with the following documents should reached the Director of Medical Education, Medical College Campus, Thiruvananthapuram-695011 on or before the last date fixed for the receipt of application. The attested true copies of the following documents should accompany the application form.

1. Relevant pages of the SSLC or equivalent certificate to prove the date of birth.
2. Degree Certificate and mark lists of the degree from the University of Kerala or recognised by it.
3. M.S.W Degree Certificate and mark lists from the University of Kerala or recognised as equivalent by the University of Kerala.

4. Course and Conduct Certificate from the Head of the Institution where the applicant studied last.
5. Community Certificate for SC/ST candidates, obtained from Tahsildar / Village Officer (to be furnished in the proforma given in the application form).
6. Certificate of residence or ownership or possession of landed property or house from the Tahsildar/ Village Officer concerned or the Certificate of Education from the Head of the Educational Institution concerned (to be obtained in the application form).
7. Receipt issued towards the cost of application form in original.
8. One passport size photograph (to be affixed at the space provided in the application form)

Note: The late and defective application will not be considered. No claim arising out of any belated furnishing of documents or details shall be entertained. The candidates will have to produce on demand any other certificate/ record they may have, prescribed by Government, in addition to those listed above.

Application together with all the documents mentioned above should be sent by registered post or by hand to, the Director of Medical Education, Medical College Campus, Thiruvananthapuram - 695011, before the date and time specify. The envelope should be super-scribed '*Application for Psychiatric Social Work Course for the year '2008-2009'*'.

- a. The Principal of Medical College, Thiruvananthapuram is empowered to refuse admission if he/she is not satisfied with the correctness or genuineness of any certificate filed along with the application form. The decision of the Director of Medical Education in this regard will be final.
- b. Admission, even if given, will be cancelled if it is found later that false certificate have been produced or that admission has been secured by fraudulent means.

VII. SELECTION

Admission to all seats shall be made on merit based on the aggregate of marks secured by the candidates in M.S.W examination, allowing for the quota and relaxation for SC/ST candidates. If sufficient applicant is not available in a category candidates will be selected from the other category.

In case there is a tie in the total aggregate of marks in M.S.W examination the candidate with higher marks for English language in the degree examination will be ranked higher. If there is still a tie, the candidate who is older will be selected.

If the seat reserved for SC/ST candidate remains unfilled, that seat will be filled from general candidate.

Scheduled Castes/Scheduled Tribes Quota - One seat is reserved for SC/ST candidates.

Claim for Reservation under Scheduled Castes / Scheduled Tribes quota

- (a). Candidates claiming reservation under Schedule Castes / Schedule Tribes quota should obtain the Caste / Community Certificate from a Revenue Officer not below the rank of a Tahsildar, in the application form. The Christian converts who have subsequently embraced Hinduism should produce Caste / Community Certificate in the proforma given in the application form. The following certificate should also be got recorded by the

Revenue Official below the certificates. “The Certificate is issued after observing the guidelines issued in Government Circular No. 18421/E2/SC/ ST / DD dated 15-12-1987 “

- (b). The applications for the reserved seats of Scheduled Castes / Scheduled Tribes candidates which do not contain SC / ST Certificates (Community Certificate) from the Tahsildar in the prescribed form provided on the body of the application will not be considered on any account for claiming community reservation against the seat reserved for SC / ST candidates - vide G.O. (MS) 31/90/SC/ST/DD dated 25-05-1990. The community certificate should clearly specify that the candidate himself / herself (not the father or mother) belongs to the Scheduled Castes / Tribes. The Community Certificates obtained earlier for other purposes will not be accepted. The candidates who are reconverted to Hinduism from Christianity of Scheduled Caste origin should produce community certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re-conversion.
- (c). The claim for reservation under Schedule Caste / Schedule Tribes quota will also be subject to verification and clearance by the Screening committee constituted for the purpose by Government vide G.O. (MS) No. 23/89/SC/ST/DD dated 22-05-1989 and as authorised by section 6 of the Kerala (Scheduled Castes & Scheduled Tribes) Regulation of issue of Community Certificates Act - 1996(Act 11 of 1996).
- (d). The SC/ST claims in respect of those who have migrated from one State to another will be subject to the provisions of GO (MS) 10/86/SC/ST/DD dated 12-02-1986. Only the children of those who had migrated to this State before the promulgation of the Constitution (Scheduled Castes) Order 1950 and the constitution (Scheduled Tribes) Order 1950, and ordinarily reside in this State can claim SC/ST benefits from the State of Kerala. They must be able to prove this if required.
- (e). Children of inter-caste marriage who claim reservation under SC/ST quota should apply in the application form intended to SC/ST candidates and should produce the SC/ST Certificate from the Tahsildar concerned in the prescribed form provided on the body of the application form, in addition to the “Intercaste Marriage Certificate”. Their SC/ST claim will be subject to verification and clearance by the Screening Committee constituted by the Government vide G.O. (MS). 23/89/SC/ST/DD dated ,22-05-1989. The application of such candidates for the reserved seats of SC/ST Certificate which donot contain SC/ST certificates (Community Certificates) from the Tahsildar concerned in the prescribed form provided in the body of the application will not be considered on any account (vide. G.O. (MS) 31/90/SC/ST/DD dated, 25-05-1990.). The Community Certificate should clearly specify that the candidate himself / herself (not the father / mother) belongs to the Scheduled Castes / Tribes. There is no separate reservation quota for the children born of Intercaste married Couples of whom one is a Scheduled Castes / Scheduled Tribe.

WARNING

Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for the penalties stipulated in Section 15 of the Act referred to in the clause (c). Candidates and their guardians who make such applications are warned that in addition to prosecution they will have to suffer the following consequences in case the SC/ST Certificate produced is found to be false and the candidate does not belong to any SC/ST Communities under Section 16 of the Act : “ 16- Benefits secured on the basis of false community certificates to be withdrawn.”

1. Whoever not being a person belonging to any of the Scheduled Tribes secured admission in any education institutions against a seat reserved for such castes or tribes or secures any appointment in the Government, Government undertakings, Local Authority or in any other Company or Corporation owned or controlled by the Government or in any aided institutions against a post reserved for such castes or tribes or enjoys any other benefits intended exclusively for such castes or tribes, by producing a false Community Certificate shall, on cancellation of the false Community Certificate, be removed by cancelling the irregular admission in the concerned educational institutions, or as the case may be removed from the said service forthwith and any benefit enjoyed by him as aforesaid shall be withdrawn forthwith.
2. Any amount paid to such person by Government or any other agency by way of scholarship, grant, allowance, stipend or any other financial benefit shall be recovered as if it is an arrear of public revenue due as land.
3. Any Degree, Diploma or any other educational qualifications acquired by such person after securing admission in any educational institution on the basis of a false community certificate shall also stand cancelled on cancellation of the community certificate obtained by him.

VIII. ALLOCATION OF SEATS

Total	- Six (6)
Merit Seats	- Five (5)
SC/ ST	- One (1)

Before admission, the selected candidate should submit a declaration regarding observance of discipline in the form given, duly signed by him/her and attested by his/her parent/guardian as the case may be. Admission will be refused if this declaration is not produced.

XII. Selected candidates may have to find their own boarding lodging facilities.

XIII. EXAMINATION

The examination will be held in two parts – Part I and Part II. Part I examination at the end of the first year. Part II examination at the end of the second year.

The student will not be allowed to take the Part II examination unless he/she has passed the Part I examination.

A candidate who has been unsuccessful in the Part I regular examination, or a candidate who has not appeared for the Part I of the regular examination will be allowed to continue the course for the second year and shall take the next held/ conducted supplementary examination.

A minimum period of three months additional attendance shall be necessary for a candidate before appearing for the examination in case he fails to clear Part I and / or Part II within a period of three years from the date of the admission to the course.

An additional fee of Rs.1,000/- shall be levied for the above said period of three months additional attendance.

Submission of Log book, Records and Dissertation

Before appearing for the Part I examination every candidate should submit five fully worked up case work records, on or before the last date announced thereof. Before appearing for the Part II examination, every candidate should submit five therapeutics records on or before the last date announced thereof. Four copies of dissertation which typed and bound should be submitted by the Final (II) year students before the Part II examination on or before the last date announced thereof.

Every candidate is to submit his/her completed logbook of that year, duly signed by the supervising teachers and the Course Director, before applying for the examination.

Scheme of examination:

Part I (At the end of the first academic year)

The Part I examination will consist of three theory papers, a Clinical and Viva-voce examination in case work and a submission of the five fully worked out full length case work records.

(A) Theory

Paper I General Psychology and Social Psychology

Marks

100

Paper II	Psychiatric Social work – Principles and Practice	100
Paper III	Research Methodology & Statistics	100
(B) Clinical and Viva Voce in Casework		200
(C) Record of five full length Case work		100
Total		600

Only those candidates securing at least 50% marks in each theory paper and in aggregate, as well as for the clinical & Viva-Voce case work record will be considered as successful, and allowed to appear for the Part II examination.

PART II (At the end the second academic year)

(A) Theory		Marks
Paper I	Psychiatry	100
Paper II	Psychotherapy & Counselling	100
Paper III	Rehabilitation Counselling & Community Mental health	100
Paper IV	Special areas in Psychiatric Social work and recent trends	100
(B) Clinical and Viva in Clinical application of Psychiatric Social work		200
(C) Submission : Five fully worked up therapeutic records		100
(D) Dissertation		100
Total		800

A candidate has to obtain the required minimum of 50% in individual theory papers, Clinical & Viva – Voce, Record and the Dissertation to be considered as successful.

Final Evaluation:

The final evaluation will be based on the aggregate marks in

1. Part I - Maximum marks - 600
2. Part II - Maximum marks - 800

ie Total Maximum marks - 1400

Successful candidates will be graded as follows:

- 50% to 59% - Pass
- 60% to 74% - Pass in First class
- 75% and above - Pass in First Class with Distinction

XIV. SELECTION OF CANDIDATES

- (a) Selection of candidates will be made by the Committee consisting of the Director of Medical Education, Joint Directors of Medical Education, Principal of Medical College, Thiruvananthapuram, Professor and Head of Department of Psychiatry, Professors of Psychiatry and a faculty in Psychiatric Social Work from the Department of Psychiatry, Medical College, Thiruvananthapuram.
- (b) The select list and the wait list will be published by the Director of Medical Education, Kerala.
- (c) The decision of Selection Committee will be final.
- (d) The validity of the rank list will cease to exist and vacant seats, if any will get lapsed after six months of commencement of the course.

XV. EXECUTION OF BOND

The applicants selected to the course will have to execute a bond in Rs. 50 Kerala Stamp paper at the time of admission to the effect that he/she shall pay to Government, in the event of his/her interrupting or discontinuing the course at any time after one month from the date of admission to the course a sum of Rs. 20,000/- (Rupees Twenty Thousand only).

XVI. DATE OF COMMENCEMENT OF THE COURSE

Date of commencement of the course for each year will be announced by the Director of Medical Education.

XVII. ATTENDANCE

The candidates will be eligible to appear for the respective examination if he/she acquires a minimum of 80% of attendance (they should be physically present) reckoned from the date of commencement of the course. 80% attendance is mandatory for both theory and practical classes.

This prospectus is subject to further modification / addition as may be considered necessary by the Government and will be issued as executive orders / notification. Notwithstanding anything contained in this prospectus, Government may at any time on their own volition or otherwise, after calling for the records of the case, amend or revise any order passed by a subordinate authority.

Director of Medical Education

