

Services from Diploma Examination Wing, DME

Certificate related to D. Pharm course

(Method of application/ documents to be submitted)

D. Pharm Certificate

- Fee Rs.50/- by treasury Chalan :Head of Account: 0210-03-105-Allopathy-98-Exam fee and other fee.
- Original training certificate.
- Attested Copies of D.Pharm Part-I, Part-II Mark list and S.S.L.C/equivalent.
- Application through Principal concerned.

Migration Certificate

- Fee Rs.50/- by treasury Chalan :Head of Account: 0210-03-105- Allopathy-98-Exam fee and other fee.
- Attested copy of 10th certificate.
- Attested copy of 12th certificate.
- Attested Copies of D.Pharm Part-I, Part-II Mark list
- Attested Copies of Diploma Certificate, T.C, Course and Conduct Certificate
- Recommendation letter from the last studied institution head.
(Applicant should mention the name and address of the new intitution /college of study- Migration certificate will be sent to the new college by post)

Transcript Certificate

- Fee Rs.50/- by treasury Chalan :Head of Account: 0210-03-105- Allopathy-98-Exam fee and other fee.
- Attested Copy of Transcript from the Principal concerned.
- Attested Copies of Diploma Certificate, D.Pharm Part-I & Part-II Mark list
- Application through the Head of the institute and mention address of the institute where the transcript are to be sent.

Duplicate Diploma Certificate & Mark list

- Fee by treasury Chalan :Head of Account: 0210-03-105- Allopathy-98-Exam fee and other fee.
(Rs.300/- for duplicate certificate & Rs.200/- for duplicate Mark list)
- Notary Affidavit in Kerala stamp paper including part, month and year of each lost marklist to be attached.
- The original news paper advertisement regarding certificate lost.
- Application (must include part, month and year of each lost marklist) through the Principal after 15 days of newspaper advertisement.

Note: No certificate will be given by hand.

Certificate related to Paramedical Diploma courses

(Method of application/ documents to be submitted)

Duplicate Diploma Certificate, Mark list

- Fee by treasury Chalan :Head of Account: 0210-03-105-99
(Rs.300/- for duplicate certificate & Rs.200/- for duplicate Mark list)
- Notary Affidavit in Kerala stamp paper
- The original news paper advertisement regarding certificate lost
- Application (must include part, month and year of each lost marklist) through the Principal after 15 days of newspaper advertisement
- Attested copy of Mark list

Provisional Certificate

- Fee Rs.100/- by treasury Chalan :Head of Account: 0210-03-105-99
- White paper application with Register No., Name of course & Name of institution. (Provisional certificate will not be issued after issue of Original Mark list /Original Diploma Certificate)

Equivalency Certificate for DMC, DOTT, DMLT course

- Fee Rs.50/- by treasury Chalan :Head of Account: 0210-03-105-99
- White paper application.
- Copy of certificate and Mark list for DMC
- Original certificate and Mark list for DOTT
- Copy of certificate and Mark list for MLT

Transcript

- White paper application
- Attested Copy of Diploma certificate
- Attested copy of Diploma Marklists.
- Attested copy of 10th certificate.
- Attested Copy of T.C.
- Attested copy of Course Completion Certificate
- Copy of Address proof
- Copy of Paramedical Council Registration (if available)
- Transcript in DME approved format from the Institute.
- Fee Rs.790/- by treasury Chalan :Head of Account: 0210-03-105-99

Copy of Syllabus

- White paper application
- Fee by treasury Chalan :Head of Account: 0210-03-105-99
(Per page Rs.3/- : DRRT- Rs.81, DET- Rs.33, DRT- Rs.66, DDT- Rs.27,
DOTT- Rs.24, DNT- Rs.30, DMLT- Rs.54)

Migration Certificate for Diploma Courses

- White paper application
- Attested Copies of Diploma Certificate and Mark lists
- Attested Copy T.C.
- Attested Copy of SSLC

Note: 1. If speed post required, submit stamp affixed envelope with the application

2. Application must contains applicants full address with contact number