

**GOVERNMENT OF KERALA****Abstract**

Health & Family Welfare Department - Medical Education - Academic - Admission to Medical Post Graduate Degree Courses - 2024-25 - Prospectus - Approved - Orders issued.

HEALTH & FAMILY WELFARE (S) DEPARTMENT

G.O.(Ms)No.208/2024/H&FWD Dated, Thiruvananthapuram, 24-08-2024

Read Letter No. DME/3249/24/B2 dated 06/08/2024 from the Director of Medical Education, Thiruvananthapuram.

ORDER

Government are pleased to approve the prospectus for admission to the Medical Post Graduate Degree Courses in Government Medical Colleges in the State and RCC, Thiruvananthapuram for the academic session 2024-2025, as appended to this order.

The distribution of seats for Medical P.G Degree Courses in various Medical Colleges for the academic year 2024-2025 will be notified later. The Director of Medical Education shall take necessary action in this regard.

(By order of the Governor)

RAJESH G R

ADDITIONAL SECRETARY

The Director of Medical Education, Thiruvananthapuram

The Commissioner for Entrance Examinations, Thiruvananthapuram

The Director of Health Services, Thiruvananthapuram

The Principals of all Government Medical Colleges (Through DME)

The Director ,RCC, Thiruvananthapuram

The Director of Insurance Medical Services, Thiruvananthapuram

The Director, SC/ST Development Department, Thiruvananthapuram

The Principal Accountant General (A&E/Audit), Thiruvananthapuram

The Director, Institute of Integrated Medical Sciences, Palakkad

SC/ST Development Department

Fisheries Department

The Information Officer, Web & New Media, I&PRD.

Stock file/Office Copy(S3/178/2024-Health)

Forwarded /By order

Signed by

T Muraleedharan Chettiyar

Date: 24-08-2024 18:23:22

Section Officer

copy to :- The Private Secretary to Minister (Health)
The PA to Additional Chief Secretary (Health)

GOVERNMENT OF KERALA

PROSPECTUS

**FOR ADMISSION TO MEDICAL POSTGRADUATE
DEGREE COURSES 2024-2025**

DIRECTORATE OF MEDICAL EDUCATION

THIRUVANANTHAPURAM-695011

PROSPECTUS FOR MEDICAL PG DEGREE COURSES 2024-2025

(Approved by Government as per G.O.....)

(Prospectus issued for previous years are not valid)

1. Preface

The Director of Medical Education, Kerala State conducts Post Graduate Courses in various disciplines. In the previous academic year, a total of **864 seats** in P.G. Degree courses are available in the Government Medical Colleges and **18 seats** in P.G. Degree courses at RCC, Trivandrum of the State.

The National Board of Examination, New Delhi has been notified as the authority to conduct NEET PG-2024. The selection and allotment of candidates in the State Quota seats in P.G Degree course will be made from the Rank list prepared by the Commissioner for Entrance Examinations, Kerala on the basis of the **NEET PG 2024** rank list prepared by the National Board of Examination, Government of India, subject to satisfying the eligibility condition as in **Clause-4**.

The Selection and allotment to the All India Quota seats will be conducted by the Medical Counseling Committee under the Director General of Health Services, Government of India New Delhi. **All the conditions mentioned in the prospectus for the year are applicable to All India Quota candidates (AIQ) as well. The candidate who is taking admission to self-finance medical colleges also comes under the purview of the prospectus only in terms of admission-related procedures. The whole prospectus conditions are applicable to all the candidates who are taking admission in government medical colleges, including AIQ candidates.**

In addition to the above, allotment to the entire seats in Non- Government Medical Colleges/Institutions including Minority Quota and NRI Quota seats will also be made through common counseling conducted by Commissioner for Entrance Examinations, Kerala from the rank list prepared by the Commissioner for Entrance Examinations, Kerala on the basis of the NEET PG 2024 conducted by the National Board of Examination, New Delhi subject to the eligibility conditions in **Clause-4**. The candidates are requested to visit the NMC/ KUHS website for information regarding the status of seats (whether recognized or permitted) before taking admission.

2. Duration of the Course

The duration of the course including University Examination is **3 years** in the case of PG Degree Courses. **There shall be an exemption of one year in the duration of PG degree courses in respect of candidates who have done P.G. Diploma course of two years and have been awarded Diploma in the same subject. The candidates must have acquired the P.G. Diploma pass certificate on or before 30/04/2024 for being eligible for reduction in the duration of the course.** No other reduction in the duration of the course shall be granted.

The date of commencement of the Course and the last date of completion of admission process will be as per the time schedule fixed by the Government of India/National Medical Commission/Hon'ble Supreme Court of India.

3. Fee Structure

3.1 The fee structure given is applicable only for Government Medical Colleges as given in G.O.(Ms)No.92/2023/H&FWD,dated:19.04.2023 is detailed below:-

Sl. No.	Fees	PG Degree courses
1	Annual tuition Fees	Rs. 57,890/-
2	Annual miscellaneous Fees	Rs.11,580/-
3	Caution deposit (refundable)	Rs. 11,580/- (For recovery towards loss or breakage of laboratory equipments, books etc.)
4	University Fees	As applicable
5	Total	81,050/--(Including annual misc.fee& C.D)

Nb: "Fee is subject to change as per the Government Orders issued in this regard"

3.2 The Fee structure for the Post Graduate Medical Degree seats of Self Financing Medical Colleges will be issued separately before the Centralized Allotment Process. The fee structure of RCC may be referred in RCC web site: <https://rcctvm.gov.in>

3.3 The candidates will have to remit the University Fees at the Colleges at the time of admission itself.

3.4 Tuition Fees as specified in the Allotment Memo shall be remitted at the Colleges at the time of admission. Fees remitted in one college will be refunded or forfeited or transferred to the last station where the candidates fix their Allotment through higher options, as the case may be, depending on the phase of the allotment process at which the exit occurs, the applicable exit conditions and the purpose of the exit (automatic exit due to up-gradation to higher option or for other reasons). The fee remitted as application fee is not refundable.

3.4.1 Service candidates are also required to remit all the required fees, whether he/she is applying for the service quota seats or general category seats. The Service candidates shall remit separate fee (other than that remitted for applying for Service quota seats) if he/she is applying for the seats other than Service quota seats. Application fee remitted by Service Candidates will not be refunded/reimbursed under any circumstances.

3.5: Claims for fee concession

3.5.1: Claim for fee concession to SC/ST and OEC Candidates:

Candidates belonging to Scheduled Caste/Scheduled Tribe communities allotted against merit seats or against the seats reserved for them are exempted from payment of fees. Candidates belonging to Other Eligible Communities (OEC) admitted against merit seats or against Government seats through SEBC/OEC reservation are also exempted from payment of fees [G.O.(P) No.50/2009/ SCSTDD,dated:02/07/2009]. OEC candidates should obtain Community Certificate or Non-Creamy Layer Certificate, from the Village officer concerned, in the prescribed format and upload it

along with the online application. In the case of Non-Creamy Layer Certificate, the certificate has to be in the prescribed format for State Educational purpose as per G.O.(P) No.1/2015/BCDD,dated:01/01/2015. OEC candidates who upload community certificate in place of Non-Creamy Layer certificate will be eligible for fee concession but not eligible for SEBC or OEC reservation. The list of OEC communities is given in **Annexure-I**

3.5.2: Claim for fee concession to candidates belonging to communities in Annexure-II (Communities which are eligible for Educational Concessions as is given to OEC): Candidates belonging to the Communities listed in Annexure II whose family income is up to Rupees Six Lakhs (Rs.6.00 Lakhs) are eligible for educational concession as per G.O. (Rt) No.2319/2015/H&FWD, dated:21/07/2015. They should upload community and income certificates (for the academic year 2024-25) from the Village Officer in the prescribed format during the online application process. In the case of candidates who are eligible for SEBC reservation and upload Non Creamy Layer certificate obtained in the prescribed format for State Educational purpose, a separate community certificate is not required. In any case, income certificate to prove that the annual family income in the academic year 2024-25 does not exceed the prescribed limit (Rs.6.00 Lakhs) must be uploaded if eligible for fee concession under this clause.

Note: (Income from the Salary):

In the case of candidates whose parents are employed, the Basic Pay and Dearness Allowance of the employee(s) are to be taken into account for the purpose of calculating total annual family income. Inclusion of interim relief in the annual income will be as per the orders of the Revenue Department. HRA, Special Pay, Deputation Pay, TA, PTA and Honorarium etc need not be counted for calculating the annual family income.

3.5.3: Claim for fee concession to the Children of Fisherman: Candidates who are the children of Registered Fishermen allotted against merit seats or any reserved seat (except Minority/NRI quota seats), are exempted from payment of fees to Professional Degree Courses as per G.O.(Ms) No. 47/ 2014/FPD,dated:09.06.2014, if they upload a certificate to that effect obtained from the concerned Fisheries Officer of Kerala Fishermen Welfare Fund Board during the online application process.

3.5.4: Claim for fee concession to the inmates of Sree Chitra Home, Nirbhaya Home & Juvenile Home

Candidates who are inmates of Sree Chitra Home, Nirbhaya Home & Juvenile Homes and other institutions run by Government allotted against Merit Seats or any reserved seat (except Minority/NRI quota seats) are exempted from payment of fees to Professional Degree Courses as per G.O.(Ms) No.130/90/H.Edn dated: 31.05.1990. A certificate in this regard from the authority concerned is to be uploaded for availing the fee concession.

Fee Exemption/Concession specified in this section(3.5) is not applicable for admissions in Minority or NRI quota seats, the Application Fee to be paid at the time of application submission or later the Registration fee to be paid for participating in the allotment process

4: Eligibility for Admission

4.1 Academic: Applicants should be in possession of MBBS degree or provisional

MBBS pass certificate recognized by NMC (MCI) with MBBS qualification registered permanently or provisionally with NMC (MCI) or State Medical Council and who have completed one year of internship or are likely to complete it on or before **15/08/2024**. Admission to such candidates will be given only after they have obtained registration of T.C. Medical Council.

4.2 Nativity:

Applicants should have satisfied any of the following conditions:

4.2.1 Indian Citizens of Kerala Origin.

4.2.2: Only Indian citizens are eligible for admission to Professional courses unless otherwise notified. However, Keeping in view the directions of Hon'ble Supreme Court of India in order dated 03.02.2023 passed in WP (Civil) 891 of 2021 in the matter of 'Anushka Rengunthwar & Ors. Vs Union of India & Ors., the OCI cardholders will now be eligible to the rights which were provided to them earlier to the impugned notification dated 04.03.2021. They will be treated at par with Indian citizens and will be eligible for UR (General) category seats as well as NRI seats for the purpose of counselling. PIO/OCI candidates will not be eligible for any kind of reservation.

4.2.3: Candidates who are sons/daughters of Non- Keralite parents, who have obtained MBBS degree from any of the Medical Colleges in the State of Kerala. But they will not be eligible for Communal/Special/PD reservation benefits

All these candidates should execute a bond to serve as Senior Resident for one year as envisaged in **clause 11** of the prospectus.

4.2.4: As per the judgment in WP(C) 24607/2023 dated 07.03.24, the Hon'ble High Court of Kerala has ordered that, the Nativity clause, to the extent it disqualifies the petitioner or other Medical Officers from applying under the service quota of the Act, is invalid and unconstitutional and, therefore, declared null and void. Hence, Non-Keralite service doctors are eligible for applying under service quota.

4.3: Age:

4-3.1: There is no upper age limit for admission to PG Medical Courses-2024 with the following exceptions.

4-3.2: For **Medical Education Service Quota Candidates**, the upper age limit will be **49 years** as on 31st December of the year of issue of notification of CEE by assuring the minimum of 10 years of service after completion of the course as stipulated in the Service Quota Rules (Including the candidates of **IIMS, Palakkad**).

4.3.3: For **Health Service Quota** and **Insurance Medical Service Quota** Candidates, the upper age limit will be **47 years** as on 31st December of the year of issue of notification of CEE by assuring the minimum of 10 years of service after completion of the course as stipulated in the Service Quota Rules

4.4: Qualifying Criteria:

All candidates seeking admission to Post Graduate Medical Degree courses in the State of Kerala for the academic year **2024-2025** shall have to qualify the NEET PG-**2024** conducted by the National Board of Examination, New Delhi. In order to be eligible for admission in any PG Medical Courses **2024-2025**, it shall be necessary for a candidate to obtain minimum of marks at 50th percentile in the NEET PG Medical **2024**. However in respect of candidates belonging to Scheduled Caste (SC), Scheduled Tribes (ST), Socially and Educationally Backward Classes (SEBC), SC-PwD(PD), ST-PwD(PD) and SEBC-PwD(PD), and service quota candidates coming under the categories mentioned above, the minimum marks shall be at the 40th percentile. In respect of General(UR) – PwD(PD) and EWS(EW)–PwD(PD)

candidates the minimum marks shall be at the 45th percentile. (Refer Clause 6)

Sl. No	Category	Qualifying Criteria
1	General/EWS	50 th percentile
2	SC/ST/SEBC/SC-PD/ST-PD/SEBC-PD	40 th percentile
3	General(UR)-PD / EWS(EW)-PD	45 th percentile

SEBC is not a single category. SEBC represents the different categories under SEBC

5. Distribution of Seats

The distribution of seats under State Quota for Medical PG Degree courses in various Medical Colleges for **2024-2025** academic year is given in **Annexure III (It will be notified later)**. The distribution of seats under various categories for Medical PG Degree courses subject-wise, in each of the Medical Colleges for **2024-2025** is furnished in **Annexure IV (It will be notified later)**. The details regarding recognized/permitted seats are available in the website of NMC (MCI). Hence the candidates are requested to visit the website for the same.

Note: Allotment of seats from the rank list for all courses in Self Financing Colleges will be made in accordance with the orders of the Hon'ble Supreme Court of India/Hon'ble High Court of Kerala or the orders of the Government of Kerala/ Government of India as per the law in existence at the time of the Centralized Allotment Process (CAP).

6. Seats under General Merit Quota and other Reservation Quotas

6-1. Reservation of Seats:

Out of the total number of seats available under State Quota, 10% seats are reserved for Service Candidates and the remaining seats are distributed as given below:

<i>Sl.No.</i>	<i>Category</i>	<i>Percentage</i>
1.	Scheduled Castes (SC)	8
2.	Scheduled Tribes (ST)	2
3.	Ezhavas (EZ)	8
4.	Other Backward Hindus (BH)	7
5.	Muslims (MU)	7
6.	Latin Catholic and Anglo Indians (LA)	3
7.	Other Backward Christians (BX)	1
8.	Kudumbi (KU)	1
9.	Economically Weaker Sections in General Category (EW)	10

- The remaining seats constitute the General Merit Quota
- One Post Graduate Medical Degree seat each shall be allocated to Ex Service candidate and dependant of Jawan killed in action. In the absence of eligible candidates in “dependent of Jawan killed in action” category, the seat reserved for that category will be available for dependent of Ex-serviceman
- The reservation of 5% seats for Persons with Disabilities (PD) is realized as PD subcategories of the main categories proportional to the seat shares of the respective main categories.
- EZ, BH, MU, LA, BX and KU (the categories under SEBC) reservation is restricted to candidates not belonging to the Creamy Layer of the respective communities.

METHOD FOLLOWED FOR ARRIVING AT THE SEAT MATRIX

[For identification of Open (Unreserved), SC, ST, SEBC (EZ, BH, MU, LA, BX and KU), EWS (EW) and Persons with disability (PwD) seats in Open (Unreserved), SC and ST, SEBC Categories and EWS (EW) in respect of Government Medical Colleges]

The principles to be followed:-

(a) Roster Preparation

- i. Roster for the current year is prepared as an extension of last year’s roster.
- ii. Categorization of the roster points for the current year is based on the difference between the total number of seats required to be allocated and the seats actually allocated for each category in the extended roster.
- iii. Mapping of categories to roster points makes use of a category hierarchy, with blocks of reserved and unreserved seats at the top level, and the block of reserved seats further divided into the SC-ST, SEBC and EWS blocks at the next level. The SC-ST and SEBC blocks are further divided into the respective constituent categories. The quota for Persons with benchmark disabilities (PD) is distributed as subcategories of SC, ST, categories under SEBC, EWS and General Merit (Unreserved). The aggregate roster points for the category groupings at each level is computed as per the aggregate percentage of seat share for the respective groupings computed from the category-wise percentage seat share specified in the reservation policy.

(b) Seat matrix preparation

- i. The Seat Matrix for the current year is prepared as an extension of last year’s seat matrix.
- ii. After the categorization of roster points, the next step is to map the categorized roster points to seats. The procedure for mapping roster points to seats in participating institutions is based on a hierarchical grouping of the seats available at the time of seat matrix preparation. The highest level divides the seats into degree and diploma seats (if applicable), followed by clinical and non-clinical seats (if applicable). The next levels partition the seats on specialty and institution basis, in that order.

- iii. The distribution of the categorized roster points to the seat groupings is done in such a way that the percentage seat share of each category as per the roster is maintained within each grouping in the extended seat matrix. The fractional deficit or surplus in the actual allocation for categories within the seat groupings will be carried over to subsequent extensions of the seat matrix and roster in the current session or next year.
- iv. In case additional seats are contributed by any institution after finalization of seat matrix due to creation of additional seat or starting of new course after freezing of seat distribution (seat matrix), before start of next round (second/third) of counseling the same will be added to the roster and the seat matrix by applying the above defined procedures for extension of roster and seat matrix.
- v. In case an institution withdraws any seat after finalization of seat matrix as mentioned above, on account of derecognition of seat or due to furnishing of wrong information earlier, the same would be deleted from the list without changing/disturbing remaining seat matrix. However, as the deleted seats will not be part of the already allocated seats when the next extension (due to availability of additional seats or the next year's seat matrix preparation) of the roster and seat matrix takes place, the lost roster points will be automatically compensated when such extensions happen.

(c). As seats for Ex-Serviceman and Dependent of Jawan killed in action/Ex-serviceman are special categories and the seats allocated are two out of total seats (one for each category), it is done by taking these categories outside the roster. The allocation of seats in the year shall be followed up next year in the sequence of subjects as they appear in the seat matrix. These special categories will be allotted the last seat in the General category of the respective subjects, in the seat matrix.

6.2: Reservation of seats for Persons with Disabilities (PwD)

Leaving the seats set apart under All India quota and Service quota, five percent (horizontal reservation) of the seats available to the State for allotment from the State rank lists are reserved for candidates with benchmark disabilities for all courses in Government/Aided Colleges as stipulated in Section 32, Chapter VI of the Persons with Disabilities Act 2016. As per Clause 2 (r), Chapter I of the Act, 'Person with benchmark disability' means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

Generally, candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. Candidates seeking admission to PG Medical Courses will have to satisfy the eligibility criteria prescribed by the NMC (MCI) for persons with Disabilities. (See **Annexure No.V** appended.)

The candidates claiming PwD status can indicate that at the entry for the same in the online application. No document/certificate is to be uploaded in support of this to the online application.

The State Medical Board constituted vide G.O.(Ms) No.35/2020/H&FWD dated: 17.02.2020 by the Government under the Chairmanship of DME consisting of Medical

Experts in General Medicine, ENT, Neurology, Orthopaedics, Ophthalmology, Psychiatry and Physical Medicine & Rehabilitation, will examine the degree of Physical disability of the candidates who are provisionally included in this category.

A State Level Committee constituted by the Government under the Chairmanship of the Commissioner for Entrance Examinations consisting of the members in the Medical Board (constituted under the Chairmanship of DME) will take a final decision on the eligibility of a candidate for PwD quota as per the criteria and the suitability of the candidate to study a particular course applied by him/her.

Only those candidates who are having a minimum 40% of any disability and are found to be physically suitable by the Committee for the courses opted by the candidates will be chosen for a course as only the physically fit can undergo the rigors of a professional course and will be able to carry out Professional practice. The selection of candidates under this category will be based on the merit in the Entrance Examination and physical suitability, and not on the basis of the degree of disability. The Commissioner for Entrance Examination will prepare and publish the list of candidates eligible under PwD Quota based on the recommendations of the State Level Committee.

6.3: Ex-Service Quota (XS)

One seat in Post Graduate Degree in any one particular subject as per the roster will be reserved for Ex-Service candidates of Kerala Origin. They shall execute a bond to the effect that they shall serve the Government of Kerala for a minimum period of 1 year as Senior Resident as envisaged in **Clause 11** of the prospectus. They shall upload the certificate of discharge from military service issued by the competent authority during the online application process without which such applications will not be considered under this quota. *If no qualified candidates are available, the seat will go to General merit.*

Also, one seat is reserved for dependent of Jawan killed in action and dependant of Ex- serviceman in that order of priority. The selection will be on the basis of merit in the **NEET PG 2024**. Certificate to these effects shall be obtained not earlier than six months from the last date of submission of application from the Zilla Sainik Welfare Officer concerned. In case no qualified candidates are available, the seat will go to General Merit.

6.4: Reservation of Seats for Economically Weaker Sections (EWS) in general category:

EWS Quota: As per the G.O. (P) No.2/2020/P&ARD dated:03.01.2020, Government has decided to implement reservation for Economically Weaker Sections in general category (EWS) to all higher educational institutions other than minority institutions, where reservation to other backward classes are provided..

6.5: Scheduled Castes / Scheduled Tribes Quota (SC/ST):-

As indicated in 6.1, out of the total number of seats available in the State Quota as per the percentage of statutory reservations, the seats of *Scheduled Castes/ Scheduled Tribes shall be allotted on the roster.*

6.5.1: Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota

6.5.1(1): Candidates claiming reservation under Scheduled Castes/Scheduled Tribes

Quota should obtain the Caste/Community Certificate from a Revenue Officer not below the rank of Tahsildar and upload the same during the online application process. The Christian converts who have subsequently embraced Hinduism should upload Caste/Community Certificate in the prescribed format. The following certificate should also be got recorded by the Revenue Official below the Certificate issued - *“The Certificate is issued after observing the guidelines issued in Government Circular No.18421/E2/SCSTDDdated15-12- 1987”*.

The names of Scheduled castes are given in **Annexure VI** & the names of Scheduled Tribes are given in **Annexure VII**. Community Certificate from Tahsildar is to be obtained in the prescribed format and uploaded during the online application process

6-5.1(2): The applications for the reserved seats of Scheduled Castes/Scheduled Tribes candidates not supported with SC/ST Certificates (Community Certificate) from the Tahsildar in the prescribed format will not be considered on any account for claiming community reservation against the seats reserved for SC/ST candidates vide G.O.(Ms)No.31/1990/SCSTDD, dated:25-05-1990. The community certificate should clearly specify that the candidate himself/herself (not the father or mother) belongs to the Scheduled Castes/Tribes. The Community Certificates obtained earlier for other purposes will not be accepted. The candidates who are reconverted to Hinduism from Christianity and are of Scheduled Caste origin should upload a community certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re-conversion.

6-5.1(3): The claim for reservation under Scheduled Caste/Scheduled Tribes Quota will also be subject to verification and clearance by the Screening committee constituted for the purpose by Government vide G.O.(P) No.19/2002/SCSTDD dated:20-04-2002 and as authorized by section 6 of the Kerala (Scheduled Castes & Scheduled Tribes) Regulation of issue of Community Certificates Act -1996(Act 11 of 1996).

6-5.1(4): The SC/ST claims in respect of those who have migrated from one State to another will be subject to the provisions of G. O. (Ms) No.10/1986/SCSTDD dated 12-02-1986. Only the children of those who had migrated to this State before the promulgation of the Constitution (Scheduled Castes) Order 1950 and the constitution (Scheduled Tribes) Order 1950, and ordinarily reside in this State can claim SC/ST benefits from the State of Kerala. They must be able to prove this if required.

6-5.1(5): SC/ST status of children of parents contracted inter-caste marriage will be subject to the orders/clarification issued in G.O. (Ms)No.11/2005/SCSTDD, dated: 22.03.2005, G.O. (Ms)No.25/2005/SCSTDD, dated: 20.06.2005 and the judgment dated: 10.08.2005 of the Full Bench of the Honorable High Court of Kerala in WP(C)No.2483/2005 and connected cases. Their SC/ST claim will be subject to verification and clearances by the Screening Committee constituted by the Government vide G.O. (P)No.19/2002/SCSTDD dated:20-04-2002. The online application of such candidates for the reserved seats of SC/ST not supported with Certificate from the Tahsildar concerned in the prescribed form will not be considered on any account. The Community Certificate should clearly specify that the candidate himself/herself (not the father/mother) belongs to the Scheduled Castes/Tribes. There is no separate reservation quota for the children born of Inter-caste married couples of whom one is a Scheduled Caste or Scheduled Tribe.

6-5.1(6).WARNING:-Those who produce false SC/ST certificates for claiming reservation under SC/ST quota shall be liable for the penalties stipulated in section 15 of the act referred to in the clause 6-5.1(3). Candidates and their guardians who make such applications are warned that in addition to prosecution they will have to suffer the following consequences in case the SC/ST certificate produced is found to be false and the candidate does not belong to any SC/ST Communities under Section 16 of the Act. “Benefits secured on the basis of false community certificates will be withdrawn”.

6-5.1(6)(i) :Whoever not being a person belonging to any of the Scheduled Castes or Scheduled Tribes secures admission in any educational institution against a seat reserved for such castes or tribes or secures any appointment in the Government, Government undertakings, Local Authority or in any other Company or Corporation owned or controlled by the Government or in any aided institutions against a post reserved for such castes or tribes or enjoys any other benefits intended exclusively for such castes or tribes by producing a false Community Certificate shall, on cancellation of the false Community Certificate, be removed by cancelling their regular admission in the concerned educational institutions, or as the case may be removed from the said service forthwith and any benefit enjoyed by him as aforesaid shall be withdrawn forthwith.

6-5.1(6) (ii): Any amount paid to such person by Government or any other agency by way of scholarship, grant, allowance, stipend or any other financial benefit shall be recovered as if it is an arrear of public revenue due on land.

6-5.1(6)(iii) : Any Degree, Diploma or any other educational qualifications acquired by such person after securing admission in any educational institution on the basis of a false community certificate shall also stand cancelled on cancellation of the community certificate obtained by him.

6-5.2: Unavailed seats of Scheduled Caste/Scheduled Tribe

The seats unavailed by the SC candidates will go to the ST candidates and vice versa. The seats unavailed by both the SC and ST candidates will go to OEC categories (G.O.(MS) No.14/2017/SCSTDD, dated:02/08/2017)). OEC candidates should furnish Non-Creamy layer certificate obtained from the Village officer concerned for the claim of unavailed seats of SC and ST candidates. The seats that still remain unavailed, if any, will go to the General Merit Quota. (ANNEXURE IX)

6.6: Reservation of Seats under SEBC Quota:

27% of the seats under State Quota shall be reserved for candidates belonging to Socially and Educationally Backward Classes. The percentage breakup of seats for various categories under SEBC as per the SEBC reservation is as follows.

Sl No	Category	% of reservation
1	Ezhava(EZ)	8
2	Muslim(MU)	7
3	Other Backward Hindu(BH)	7
4	Latin Catholic& Anglo Indian(LA)	3
5	Other Backward Christian (BX)	1

6	Kudumbi(KU)	1
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(As per the G.O.(Ms)No: 195/2021/H&FWD, dated:30/10/2021the reservation to SEBC candidates was made at the rate of 27% for PG Medical Courses from the academic year 2021-22 onwards).

6-6.1: List of SEBC Communities is given in Annexure VIII

6-6.2:Reservation to the Socially and Educationally Backward Classes will be in accordance with the provisions in G.O.(Rt) No. 3742/2009/H&FWD, dated:24.12.2009 and G.O.(P) No.1/2015/BCDD, dated: 01/01/2015.G.O. (Ms) No:195/2021/H&FWD, Dated:30/10/2021.

6-6.3:Candidates belonging to Socially and Educationally Backward Classes as per G.O.(P)No.208/1966/Edn dated 2/5/1966, G.O.(Ms)No.10/2014/BCDD dated:23/05/2014, G.O.(P) No.1/2015/BCDD, dated 01/01/2015, G.O.(Ms) No. 4/2015/H.Edn,dated:05.01.2015, G.O.(MS)No.15/2015/H.Edn, dated: 19/01/2015 and G.O.(Ms) No.03/2018/BCDD dated 09/04/2018 should produce a certificate to the extent that the candidates belongs to the community which is designated as a Socially and Educationally Backward Class and does not belong to the category of Creamy layer, in the proforma given as **Annexure IX** of the Prospectus. Only the claims of the candidates of those communities that are included in the SEBC list as **Annexure VIII** will be considered. Claims by candidates belonging to other communities, which are not included in the list, will be rejected even if certificates from the concerned Revenue Officers have been obtained and uploaded during the online application process.

6-6.4: Candidates claiming reservation under SEBC Quota should invariably upload Non-Creamy layer Certificate from the Village Officer concerned. *The above certificate should be for Kerala State Education purpose.*

6-6.5:The candidature/allotment/admission of the candidates who furnish fake Non-Creamy layer certificate is liable to be cancelled. Such candidates are also liable to be debarred from appearing for the allotment/admission process for a period extending up to two years.

6-6.6: Reservation under SEBC for children of inter-caste married couples: Children of Inter caste married couples with either the father or mother or both belonging to a community included in SEBC list, are eligible for reservation under SEBC. Such candidates should upload a Non-Creamy layer certificate specifying the community of the candidate from the Village Officer in the prescribed format.Candidates with father and mother belonging to different communities, both of which are included in the SEBC list, can avail communal reservation under any one of the communities of their parents, to be mentioned by the candidate in the relevant column of the online application. (For example a candidate born out of inter-caste marriage between an Ezhava and a Muslim can claim the reservation benefit applicable either to Ezhava or Muslim only and not against both). The claim made in the online Application will be final and cannot be changed subsequently.

6-6.7: Candidates who are children of Inter-Caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per Para 2 (ii) of G.O. (Ms)No.25/2005/SCSTDD dated: 20.6.2005, and if eligible for reservation under SEBC, will be granted the same, based on the Non-Creamy layer certificate obtained from Village Officer in **Annexure IX** and the inter-caste marriage certificate in **Annexure X**of the Prospectus issued by Tahsildar and to be uploaded.

6-6.8: Un-availed seats of SEBC category:

The seats un-availed by the SEBC category candidates will be transferred to General Merit.

6-6.9: The reservation benefits under SEBC are given to the castes and communities listed in **Annexure VIII**. Any candidate whose community is not included in any of the categories belonging to the SEBC list will not be considered for reservation benefits.

6-6.10: Those candidates claiming reservation under SEBC Quota shall upload the certificates in proof of the same during the online application process.

6-6.11.Reservation of Seats for service candidates

10% of State Quota seats are earmarked for Government Service Quota candidate as per G.O. (Ms)No.195/2021/H&FWD dated 30/10/2021. All State Quota seats other than those mentioned in Clause 6 (1 to 10) are earmarked for Service Quota candidates. Seats as shown in **Annexure III** are set apart for service quota candidates sponsored by each department under three categories with a ratio of 45:45:10::**MESQ: HSQ: IMSQ**

Medical Education Service Quota (MESQ):Lecturers on regular service in Government Medical Colleges under Medical Education Department, Government of Kerala. As per the judgment of Hon'ble Kerala High Court in **WA No. 764/22, WA no. 802/22, WA No. 855/22, WA No. 902/22, WA no. 929/22**the lectures of **IIMS, Palakkad are also included in the MESQ. SLP(C) No.39766/2022** filed by Dr. Fincy. K.P, **SLP(c) No.39838/2022** filed by Dr.Ciby Samji and another against the inclusion of lecturer's in IIMS, Palakkad under Service Quota for Medical P.G Admission for the academic year 2022-23 is under the consideration of Hon'ble Supreme Court. So, **the inclusion of candidates of IIMS, Palakkad under MESQ will be subject to the final verdict of the Hon'ble Supreme Court.**

Health Service Quota (HSQ): Medical Officers on regular service in the Government institutions/ Hospitals under Health Services, Government of Kerala)

Insurance Medical Service Quota (IMSQ) - (Medical Officers on regular service in the Government institutions/ Hospitals under Insurance Medical Services, Government of Kerala)

6-6.12 Eligibility for Service Quota

- a. The eligibility criteria for the service quota are the same as laid down in Clause 4. The applicants under Service Quota should have successfully completed their probation in the respective cadre at the time of CEE notification for inviting application. Other cases will not be entertained on any account. Provisional service (under MES/DHS/IMS) if any, before the regular appointment will not be considered.
- b. The total service will be reckoned as on the date of notification for inviting application by CEE for admission to the courses. Unauthorized absence or absence due to Leave without Allowance (including leave on medical ground) and the deputation periods of the candidates will not be counted for the purpose of calculating the minimum service and for the seniority. However, the period of deputation of service quota candidates to autonomous institutions/ projects/ societies/ other agencies under the administrative control of their parent department will be counted as eligible service under State Service Quota. If there is a tie in their actual physical service, the PSC seniority will be the deciding criterion.

- c. **Preparation of Seniority list under Health Service Quota (HSQ):**-A single seniority list for candidates under Health Service Quota will be prepared by the DHS. Weightage for Service, Rural and Difficult Rural Service will be given as follows, subject to a maximum of 30% of the marks obtained:

Service weightage:Service weightage in the marks will be given as an incentive at the rate of 1% of marks obtained, for each year in service.

Rural Service:Service weightage in the marks will be given as an incentive at the rate of 2% of marks obtained, for each year in service in rural areas upto a maximum of 30% of the marks obtained. **Doctors working in approved Casualty Units in the Government Hospitals are also eligible for claiming Rural Service Quota.**

Difficult Rural Service: In determining the merit in the Entrance test for PG admission, weightage in the marks will be given as an incentive at the rate of 5% of marks obtained for each year in service in Difficult Rural area upto a maximum of 30 % of the marks obtained.

It is clarified that the service weightage added up from all areas of service is capped at 30% of the marks obtained by the candidate in the qualifying examination.

The list of Government Allopathic Medical institutions designated as Rural stations in Kerala is as mentioned in the *Standardized list of Government Allopathic Medical Institutions-2013* prepared by Health Information Cell (DHS) and approved vide GO(Ms)No.443/2013/H&FWD dated 16.11.2013.

The list of Government Allopathic Medical Institutions in Difficult Rural Areas in Kerala is as mentioned in G.O.(Ms)No.55/2014/H&FWD, dated:15.02.2014 (**Annexure XI**).

- d. Lecturers who have Post Graduate Degree/Dip.N.B in the **Specialty corresponding** to the branch in which they are working will not be eligible for admission under Service quota. **However a candidate who has obtained PG Diploma under Service Quota is eligible to apply for the PG Degree Course in the same speciality and is entitled to get the Service Quota benefit for that degree course in the same speciality alone.**

6-6.13 Application & Selection under Service Quota

The service candidates should apply as stipulated in Clause 7 of this Prospectus. In the online facility for application for Service quota a drop down menu will be included to select the type of service quota. If a Service quota candidate applies for General seat also they must pay an additional application fee for the same. Those candidates who apply for Service quota seats shall submit their documents along with the printout of the application acknowledgement page to the Controlling officers of their respective departments.

After the closing date of application, the office of the CEE will forward the list of applicants under Service quota to DME. The controlling officer/Head of Department (DME/DHS/DIMS/IIMS) concerned shall scrutinize the application and documents and prepare a provisional rank list according to the merit and service of the candidates and publish it providing sufficient time. **The appeals/complaints, if any, against the provisional rank list should reach the Head of the Department within the time limit prescribed. Objections through e-mail will also be considered.** After the complaints if any in the rank lists are considered and rectified the final rank list will be forwarded to DME by the respective Department Heads. The DME will then place the Rank List before the Postgraduate Selection Committee for scrutiny and selection of candidates.

The Post Graduate selection committee with DME as Convener will finalize the rank list and forward to CEE for the Centralized Allotment Process. CEE will publish the Service quota rank list as and when obtained from the DME and allotments to Service quota seats will be done based on this rank list.

The PG selection committee has power to deny admission in respect of the service candidates who are facing disciplinary action. Service candidates who are facing disciplinary action involving major penalty shall not be recommended by the HOD concerned. The declaration relating to this may also be attached along with the application. However this will be subject to review and approval of the Government. Service quota for PG Degree courses can be claimed only once during the period of whole service in one department viz. MES/DHS/IMS/IIMS.

Note: For details of allotment under Service quota, refer Clause 10 of the Prospectus.

6-6.14 Declaration for Service Quota Candidates:

Service candidates who have been selected/undergone PG Degree course under Service quota, earlier, will not be eligible for selection under service quota for a second time. **However a candidate who has obtained PG Diploma under Service Quota is eligible to apply for the PG Degree Course in the same specialty and is entitled to get the Service Quota benefit for that degree course in the same specialty alone.** A declaration to the effect that he/she has not been selected/undergone PG Degree course under the service quota should be furnished by the candidate along with the printout of the application. **Application devoid of such declaration will be rejected.**(See Annexure XIX)

6-6.15: It is mandatory for the service quota candidates to join the course to which they are selected and if they do not join the course or discontinue the course after the third allotment, they will not be considered for selection to P.G. Course under Service Quota in future

6-6.16 Medical Education Service Quota (MESQ): The seats as specified in Annexure–III are reserved for regular Lecturers without Post Graduation in Medical Education Service in the State in the corresponding specialty only and also for the lectures of IIMS, Palakkad as per the judgment of Hon'ble Kerala High Court in WA No. 764/22, WA no. 802/22, WA No. 855/22, WA No. 902/22, WA no. 929/22. **The inclusion of candidates of IIMS, Palakkad under MESQ will be subject to the final verdict of the Hon'ble Supreme Court in SLP(C) No.39766/2022&SLP(c) No.39838/2022.**

Teachers who have undergone P.G. Course under Tutor/Lecturer trainee scheme once will not be eligible for selection under Service quota for a second time. Lecturers who already have a Postgraduate Degree [MD/MS/Dip.N.B] necessary for career advancement in the concerned specialty will not be eligible for admission under service quota.

Lecturers in a particular subject/specialty shall be eligible to be considered for the P.G. Course in the same subject only, except the Lecturers in the following subjects who will be considered for the P.G. Course as detailed below:

<i>SL No.</i>	<i>Category</i>	<i>Degree Course for which eligible to apply</i>
1	Lecturer in Neurology	M.D. General Medicine
2	Lecturer in Gastroenterology	M.D. General Medicine
3	Lecturer in Cardiology	M.D. General Medicine
4	Lecturer in Nephrology	M.D. General Medicine
5	Lecturer in Infectious Diseases	M.D. General Medicine

6	Lecturer in Endocrinology	M.D. General Medicine
7	Lecturer in Haematology	M.D. General Medicine
8	Lecturer in Neurosurgery	M.S. General Surgery
9	Lecturer in Paediatric Surgery	M.S. General Surgery
10	Lecturer in Plastic Surgery	M.S. General Surgery
11	Lecturer in Genito Urinary Surgery	M.S. General Surgery
12	Lecturer in Thoracic Surgery	M.S. General Surgery
13	Lecturer in Traumatic Surgery	M.S. General Surgery
14	Lecturer in Surgical Gastroenterology	M.S. General Surgery
15	Lecturer in Nuclear Medicine	M.D. Radiotherapy

The selected candidates under Medical Education Services Quota (including the candidates of IIMS, Palakkad) shall submit a declaration to the effect that they will render their service in the Health (Medical Education) Department of the state of Kerala for the number of years as prescribed by Government.

6-6.17 Health Service Quota (HSQ)

Selection to different categories of seats under Health Service Quota will be based on the **single list** provided by the Director of Health Services, as per clause 6-6.12. The selected candidates for Post Graduate Medical Degree/Diploma courses under Health Services Quota shall submit a declaration to the effect that they will render their service in Kerala State Health Services Department for the number of years as prescribed by Government.

6-6.18 Insurance Medical Service Quota (IMSQ)

Seats as specified in **Annexure III** will be reserved for Medical Officers working in Insurance Medical Service Department. Selection to the seats under IMSQ will be based on the list provided by the Director of Insurance Medical Services. The selected candidates shall submit a declaration to the effect that they will serve Insurance Medical Services Department in the specialist post immediately or as and when required by the Government, on successfully completing the course and on posting orders against the posts given by the Director of Insurance Medical Services for the number of years as prescribed by Government.

NOTE: Seats earmarked for Service Quota (MES/DHS/IMS) will not be subjected to further changes and no transfers will be allowed under any circumstances for those who have occupied the respective seats after finalizing their options. Transfers will be considered only through the scheduled allotment process done by CEE before the closing date of admission. No transfers are allowed between General Merit candidate and Service Quota candidate even through the scheduled allotment process.

If no eligible candidates are available in the DME service quota, 20percent (20%) of the vacant seats will go to the IMS Service quota and the remaining 80% will go to DHS Service quota. In case, four or less vacancies aroused in the DME service quota while following this method, one seat must be reserved for IMS Service quota and the remaining seats for DHS Service quota. The seats that remain unavailed in the Service Quota category, if any, will go to the General Merit.

7. How to apply

A qualified candidate in NEET PG-2024 seeking admission to the courses should apply online through the website www.cee.kerala.gov.in of the Commissioner for

Entrance Examinations.

Application fee for General candidates and Service Quota candidates is Rs.1000/- (Rupees Thousand only) and in the case of SC/ST candidates and those eligible for SC/ST benefits as per G.O. (Ms) No.25/2005/SCSTDD dated: 20.06.2005 is Rs.500/-(Rupees Five Hundred only).Service quota candidates will have to pay an additional amount of Rs.1000/- if they apply for General seat also. The hard copy of application form and prospectus will not be available from the Medical Colleges or from the office of the Commissioner for Entrance Examinations.

7-1: Step wise procedure for applying online:

There are 5 steps for the online submission of applications and all the steps are mandatory. Candidates should complete all steps and the candidates are advised to keep the printout of Application acknowledgement Page for future reference. For the online submission of application, candidate has to visit the website www.cee.kerala.gov.in where he/she can find the link “PGMedical -2024 - Online Application”.

7-1.1: Step1: Registration:-

This is a one-time process. Candidates should provide NEET application Number and Date of birth for entering into the registration page. Date of birth must be the same as that of NEET PG-2024 registration page. Candidates will be prompted to enter a mobile number and create a password and as outcome of the registration process a system generated unique Application Number will be displayed which the candidate has to note down and use for the rest of the application submission process as well as the allotment process. Candidates are advised to create a strong, unique password. The requirements of a strong password are:

A minimum length of 8 characters

A minimum of one alphabet character [a-z or-A- Z]

A minimum of one number (0-9)

A minimum of one symbol [!@#%\$%^&*]

The candidate has to re-enter the password for application acknowledgement. Doesn't use a shared password or disclose the password to others. Be informed that the application number and password will be required through the remaining stages until the end of the admission process for accessing all the online facilities related to PG Medical 2024.

7-1.2: Step2: Fill Application

All the basic information required for processing your application are to be filled in at this stage.

Before filling the details, please read the Prospectus carefully.

After completing each section of filled Application, candidates are required to press 'Save & Next' for entering into the next section of this step.

The data provided here will be used for processing the application. Any mistake in filling this page or providing false/incomplete/wrong information will affect the candidate's eligibility for admission. It is obligatory that the candidate should fill all the mandatory items in the application form.

Save & Finalize

If the candidate is sure that the information provided in step 2 (Fill Application) are correct, click the menu 'Save &Finalize' to submit the filled data finally. No modification will be permitted after this.

7-1.3: Step3: Pay Application Fee

Online payment mode only is allowed for application fee remittance.

i) Online Payment:

The Application fee can be paid through online payment. Those having an Internet banking account, Credit card or Debit card can make use of this feature. Candidates availing this facility should read and follow each of the instructions given in the website carefully in order to ensure that the payment is successful. On successful payment, the candidate will be guided back to the home page wherein he/she will find the 'Payment' tab at the top turned green and the candidate can take print out of the application. If the payment transaction was unsuccessful, a message to that effect will be displayed on the screen and the candidate will be guided back to the homepage. On the other hand, if the candidate fails to receive the final application acknowledgement(success or failure) message and is uncertain about the outcome of the transaction, due to communication failure or otherwise, he/she can re-login to the home page and inspect the 'Pay Application Fee' tab at the top to see if it's green or not. If it has not turned green, the payment has not succeeded and the candidate may try for online payment afresh. If the candidate's account is debited for an unsuccessful transaction, the amount will be reverted to his/her account within five working days.

7-1.4: Step4:Upload Images and certificates:

7-1.4(1) Upload Signature of Candidate

- On a plain white sheet, the candidate should put his/her signature with black/blue ink. Scanned image of the Signature must be clear.
- Scan this signature and crop around the signature. Do not scan the full sheet. Scanned image file should be in jpg format.(Jpeg)
- Dimensions of the image of signature must be 150 pixels width and 100 pixelsheight.
- File size should be below 30KB.

7-1.4(2) Upload Documents/Certificates

- The uploaded document should be in PDF format.
- The file size must not exceed 300KB.
- The document should be clear enough to read. Read before uploading documents/Certificates
- *The Originals of the uploaded documents should be furnished before theadmitting authority as and when required.*
- The uploaded documents will be verified with the original documents by the admitting authority and the documents will be accepted only after this verification.
- *It is the responsibility of the candidate to ensure the correctness and clarity of the documents uploaded.*
- *Uploading of any false or bogus documents may lead to disqualification of the candidature.*

7-1.5: Step5: Print Application acknowledgement Page:

After completing the uploading of all necessary certificates/documents, take a print

out of the Application acknowledgement Page by clicking on the link 'Print Application acknowledgement Page'. This page is the application acknowledgement of online application submission. Candidates are advised to keep the Application acknowledgement Page for future reference.

Note: No need to send the Application acknowledgement Page or any supporting documents to the CEE office.

8. Certificates/Documents to be uploaded

Each of the required Certificates must be scanned into a PDF file and uploaded. The scans should be of the original documents and in colour (if the original document was issued in colour).

8-1: Nativity Proof:

Uploading Nativity proof is mandatory for all candidates. For details of conditions to prove Nativity, see Clause 4.2 of the Prospectus.

8-1.1: For Indian Citizens of Kerala Origin(See clause4.2.1of the prospectus)

- a) Relevant page of the Secondary School Leaving Certificate /Indian Passport/Birth certificate of the candidate or either of the parents showing Place of birth in Kerala. In case a certificate of parent is attached, a corroborative certificate to establish the relationship between the parent and the candidate should also be uploaded.

OR

- b) Nativity Certificate for Kerala Origin obtained from the Village Officer to show that he/she or his/her father/mother was born in Kerala.

8-1.2: For Non-Keralite (See clause4.2.3 of the prospectus)

For Non-Keralite applicants who have undergone MBBS course in the Medical Colleges in Kerala, a certificate (format is available for download in the website) to that effect obtained from the Principal of the Medical College, where he/she has studied, shall be uploaded.

8-2: Community or Non-Creamy Layer Certificate:

It is applicable only for those candidates who wish to avail any communal reservation and/or fee concession. Such candidates should upload a Non-Creamy Layer Certificate (for SEBC/OEC) or Community Certificate (for SC/ST). See Clause 6.4, 6.5 and 6.6 of the prospectus for community reservation details.

8-2.1:SC/ST candidates:

Original Community Certificate obtained from Revenue officer not below the rank of Tahsildar

8-2.2: SEBC/OEC candidates:

Original Non-Creamy layer Certificate obtained from the Village Officer concerned in the proforma **available**.

8-2.3: Candidates belonging to the communities listed in AnnexureII

Original Community and Income Certificates (Annual family income is up to Rs.600000/-(Six Lakhs) from the Village officer in the prescribed format.(G.O. (P)No.03/2018/SCSTDD, dated:09/04/2018).

Income Certificate: Candidates belonging to the communities listed in **Annexure-II**, (List of Communities which are eligible for educational concessions as is given to OEC), **whose** family income is up to Rs.600000/-(Six Lakhs) are eligible for educational concession. For claiming this, upload Income Certificate obtained from

the Village Officer.(See Clause3.5.2 of the Prospectus)

8-3:Inter-Caste Marriage Certificate:

Those candidates, who wish to avail inter- caste benefit as mentioned in the Clause 6.6.7 of the Prospectus, need to upload the Inter-Caste Marriage Certificate.

Candidates who are children of Inter-Caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per Para 2 (ii) of G.O.(Ms) No.25/2005/SCSTDD, dated 20.06.2005, based on the original Inter-Caste marriage Certificate issued by Tahsildar to be uploaded (**Annexure X**)

Candidates who are children of Inter-Caste married couple with either the father or mother belonging to a community included in SEBC list: Original Non-Creamy Layer certificate specifying the community of the candidate from the Village Officer in the proforma to be uploaded.

8-4: Reservation for Persons with Disabilities (PwD):

For claiming PwD reservation as per Clause6-2, candidates have to indicate that at the entry for the same on the online application. No document/ certificate is to be uploaded to the online application.

8-5: Certificate for claiming Ex-Service Quota:

To claim the reservation in Ex-service quota, upload the relevant certificate.(See Clause 6.3). For claiming this, *remember: "The Originals of the uploaded documents will have to be furnished before the admitting authority as and when required.*

8-6: Certificate for claiming EWS quota:

To claim the EWS quota (See Clause 6.4) upload the relevant certificate obtained from the Village Officer. A copy of the same is also annexed as **Annexure XVIII**.

8-7: For Candidates applying under NRI

For NRI quota seats: An applicant, who depends upon his/her Father/Mother/Brothers and Sisters (inclusive of first cousins)/Husband/Wife/Brothers and Sisters (inclusive of first cousins) of Father or Mother/Half Brother/Half Sister/Adopted Father or Adopted Mother working abroad is eligible to apply under NRI quota.(As per the G.O.(Ms) No.243/2014/ H&FWD dated 06.08.2014).

The following documents shall be uploaded for NRI Quota reservation (As per G.O.No.375/2020/H&FWD, Dated 22.02.2020, G.O (Rt) No.1480/2022/H&FWD, Dated 22.06.2022, G.O.(Rt)No.1556/2024/H&FWD dated 28.06.2024 & G.O.(Rt) No.1616/2024/H&FWD dated 04.07.2024):

1. **Passport copy and Visa attested by the Embassy or Consulate authorities /Green Card//Norka Roots ID/Overseas Citizen of India (OCI) documents of their respective sponsors. The job of the sponsor should be mentioned in any of above documents.**
2. In case, the employment of the sponsor is not mentioned in the above documents, the candidate has to produce the Employment Certificate of the Sponsor attested by the Embassy/Consulate authorities.
3. The Certificates clearly establishing the relationship of the sponsor with the candidate shall be obtained from the Revenue authorities as per the G.O.(MS) No. 243/14/H&FWD dated 06.08.2014.

Note: Relationship should clearly be established. In case relationship is mentioned as Niece/Cousin/Uncle/Aunt only in the space provided for in the certificate, the Village Officer should give an explanation of the relation in the certificate itself.

Niece/Cousin/Uncle/Aunt should be explained with a clear relationship. The relationship link should be clearly explained. Certificates showing mere Niece/Cousin/Uncle/Aunt without establishing a clear relationship link will be rejected. Candidates shall verify the certificate properly before submitting online.

However the relationship between the candidate and his/her father/mother which are recorded in the educational certificates maintained in the usual course of transaction by the competent authorities shall be accepted.

4. The candidate shall produce the sworn affidavit from the Sponsor in a stamp paper worth Rs. 200/-. The same shall also be notarized by the Notary Public, disclosing that the student is dependent on the sponsor and all expenses i.e. tuition fee and special fee, of the candidate for the entire course period will be borne by the Sponsor.

Directives of AFRC from time to time will be applicable to the NRI documents subject to the Government Orders.

8-8: For In-Service Candidates:

The printout of the application (including print out of uploaded documents) along with the following documents should be forwarded to the Head of the concerned Department

1. Declaration (in original) to the effect that she/he has not undergone PG Degree Course under Service Quota.
2. Service details, in Original from the Accountant General, Kerala
3. Details of Service from the Head of the Department in Original in the format prescribed.
4. Date of Birth Proof.
5. Service documents including Probation declaration order

Do not send the printout of the Application directly to the CEE Office”

Documents to be furnished before the admitting authority

Candidates should produce all the Original Documents at the time of admission.

- Data sheet of PG Medical 2024 issued by CEE.
- Date of Birth Proof: Secondary School Leaving Certificate/Senior Secondary Certificate/Indian Passport/Birth certificate.
- MBBS Degree /Pass Certificate
- House Surgeoncy (CRRI) Certificate.
- NEET (PG)-2024 ScoreSheet.
- Original “Transfer Certificate” from the institution last studied.
- Relieving order from the institution last worked for those in Government service
- Originals of all the uploaded documents/certificates.

Additional documents in original to be presented by the Service candidates:

- a. Declaration to the effect that he/she has not undergone PG Degree course under Service Quota.
- b. Service Details from the Accountant General, Kerala
- c. Details of Service from the Head of the Department in the format prescribed.

Principal/Head of the Institution will be personally responsible for verification of eligibility conditions as prescribed in the Prospectus, when the candidate reports for admission. Only those candidates who are found to be qualified as prescribed shall be admitted to the college/institution irrespective of the fact that he/she has an allotment through the SWS.

9. Method of Examination and mode of selection:

All candidates seeking admission to P.G Medical Degree courses for the academic year 2024-25 will have to appear for the NEET PG-2024 conducted by the National Board of Examinations. The candidates are requested to refer to the National Board of Examination website for detailed schedule of PGM-2024. The selection of the candidates shall be made from the rank list prepared by Commissioner for Entrance Examination, Kerala on the basis of NEET PG-2024 rank list subject to satisfying *the eligibility conditions as in Clause 4 of the Prospectus.*

Rank list and Category List:-

The Commissioner for Entrance Examination, Kerala will prepare and publish the rank list and category lists of candidates qualified in NEETPG-2024 and who satisfy the eligibility conditions as in Clause 4 of the prospectus. The rank list will be made available on the website www.cee-kerala.gov.in

The selection under general merit quota, EWS, SC/ST/SEBC/PD/Ex- Service quota/Dependent of Jawan killed in action, Dependent of Exservicemen/Minority quota/NRI quota will be purely on the basis of the rank list and category list prepared by the Commissioner for Entrance Examinations, Kerala.

10. Centralized Allotment Process (CAP) and Online Submission of Options- Process Followed

The Commissioner for Entrance Examinations (CEE) will carry out a Centralized Allotment Process (CAP) of all candidates under the State system. The Centralized Allotment Process (CAP) will be done online to give allotments to the Medical PG Degree courses. Candidates will be allowed to exercise their option for individual specialties/colleges as per their ranks. The allotment of courses/colleges for the General Merit and reservation categories will be strictly in accordance with the Merit list and Category lists mentioned in Clause 9 above. The CEE will notify the schedule of activities, indicating important dates well in time. The number of Centralized Allotments will be as prescribed by the Supreme Court and Government of India from time to time.

10-1.CAP- Process

10-1.1: The allotment to all the courses for all categories will be made through a Centralized Allotment Process which is a Single Window System (SWS) of Allotment to give allotments to the PG Medical seats in the Medical Colleges based on the options submitted online by the candidates who have been included in the Rank list prepared by the CEE based on the NEET PG-2024 examination. The

Centralized Allotment is a simple and transparent process of allotment to the courses and it gives the candidate opportunity to exercise his/her options for colleges of his/her choice conveniently in the order of his/her preference considering all those available to be chosen from. The allotments will be strictly based on the options exercised, the rank obtained and eligible reservations of the candidate. Candidates should register options only to those courses and colleges which they are sure to join on allotment.

The CAP progresses through multiple phases. If a candidate fails to remit the fee and join the college allotted in a particular phase of the CAP within the stipulated time, the allotment and the options registered by the candidate will automatically be cancelled. Hence, if a particular phase of allotment is based on the options carried over from the previous phase and no fresh option registration is allowed in that phase, then a candidate who failed to accept the seat allotted to him/her in the previous phase by joining the allotted college, will be left with no options to be considered for allotment in that phase. If a particular phase of allotment is based on the options carried over from the previous phase, there will be a mandatory option confirmation operation that the candidates have to do for the options to be available in the new phase.

10-1.2: The Single Window System (SWS) of Admission for the State quota seats of PG Medical Courses 2024-25 will be done by the Commissioner for Entrance Examination (CEE), Kerala.

10-1.3: The Courses and the Seats in the Medical Colleges to be allotted by the Commissioner for Entrance Examinations will be included in the SWS and will be done as per the provisions of allotment. The course wise distribution of seats is already mentioned in the prospectus. Any additional seats shall be added in the roster at the end of the roster already prepared and accordingly these seats shall be distributed.

10-1.4: Candidates to register options: Options can be registered only through the website- www.cee.kerala.gov.in. NEET PG-2024 qualified candidates included in the Rank and Category-wise lists prepared by the CEE for the state counseling will have to register their options in the “Home Page” of the candidate through the website within the stipulated time. Candidates can access this website and follow the instructions given therein to register their options for courses and colleges. Options submitted to the CEE by Fax, email, Post, Hand delivery etc., will not be processed or considered on any account for allotment of seats.

10-1.5: Time schedule for registering options: The facility for registering options will be available only during the period specified in the notifications to be issued by the CEE. Wide publicity will be given through electronic and print media regarding the schedule and related matters. The facility will be withdrawn once the time period is over and candidates will not have access to this facility after the specified time. *A candidate, not registering his/her options as per the time schedule announced, will not be considered for allotments against any of the seats available then, even if he/she is included in the Rank List. No extension of time for Registering Options will be granted under any circumstances.*

10-1.6: Eligibility for registering options: Only those candidates included in the Rank and Category-wise lists prepared by the CEE for the state counseling are eligible to register their options online. Moreover, the candidates registering their

options should satisfy all the eligibility conditions as per Clause 4 of the Prospectus for Admission to Medical Post- Graduate Degree/Diploma Courses-2024. *Principal/Head of the Institution will be personally responsible for verification of eligibility conditions as prescribed in the Prospectus, when the candidate reports for admission.* Only those candidates who are found to be qualified as prescribed shall be admitted to the college/institution irrespective of the fact that he/she has an allotment through the SWS.

10-1.7: Essentials for registering options: In order to register the options on the website candidates have to login to the PG Medical-2024 Candidate Portal using the Application Number and Password. The candidates should not disclose their password to any other person/persons which may lead to the misuse, for which the CEE/Government will not be responsible. (All these numbers are candidate specific and hence are available only to the candidate). The candidate must also have access to an internet facility. The candidate should follow the procedure given below (10.1.9 -10.1.15) for registering options.

10-1.8: Accessing the website: The candidate can access the website www.cee.kerala.gov.in from any computer having internet facility. The platform can be Windows-based or Linux-based with a recent version of a modern web browser, preferably Mozilla Firefox.

10-1.9: Logging on to the Candidate's Home page: The candidate can log on to his/her home page by entering the details (i.e. Application Number and Password) correctly. Application number of the candidate is a seven-digit number assigned to the applicant while he/she submits the online application to CEE for the PG Medical Courses 2024. If the system finds that the one who has requested for 'login' is genuine, the candidate will be directed to his/her 'Home page'. If any discrepancy is observed by the system on these numbers, the candidate will not be permitted to proceed further in which case the candidate may recheck the entries made or contact the Office of the Commissioner for Entrance Examinations for further instructions.

10-1.10: Courses and Colleges available for registering options: The list of Courses and Colleges for allotments through the SWS will be available in the Option Registration Page. The filtering and search facilities available in the page may be used to locate the colleges and specialties. A candidate may examine the seat matrix published in the website to find out the category-wise seat distribution for the different specialties.

10-1.11: How to register options in his/her Home Page: By clicking on the 'Option Registration' tab, the Course - College - Fee combination list will be displayed in the Home Page. Here all the eligible options of the candidate will be displayed and the candidate should select only those options in which he/she is interested. The candidate is expected to select the options in his/her order of preference. The options registered by the candidate will be processed in the order of priority fixed by the candidate. If a candidate gets allotted a particular seat, based on his/her option, he/she is bound to accept it, failing which; he/she will lose that allotment as well as all the existing options. The option once lost will not be available in the subsequent phases.

10-1.12: Online option confirmation for participating in the second phases of allotment: Candidates who are having valid options and are willing to participate in the second allotment have to log in to his/her Option Registration Page and Confirm

their options by clicking the 'Confirm' button available in his/her Option Registration Page. Candidates can delete their unwanted options or alter the priority of existing options only after the online option confirmation.

10-1.13: Saving the selected options: For any selection, addition, deletion or rearrangement of options to take effect on the server, the changes must be saved before exiting the option registration portal. The save menu item is provided for this purpose. It's important to save the changes frequently. The last saved data only will be available in subsequent sessions. **All unsaved changes will be lost on exit, by logging out or other means. So, make sure that the selected course-college combinations are saved before exit. Even if deletions only are intended, the remaining options (even if no options remain after the deletion) in the selected list must be saved for the deletions to take effect on the server. If any selection, addition, deletion or rearrangement of options go unrecorded on the server due to the candidate not saving the data before exit, CEE will not be responsible for it.**

10-1.14: Do not press refresh or back button: Don't refresh the page by any means other than by clicking the given buttons or tabs. Also, no attempt should be made to open the option registration page in multiple tabs or windows. If for any reason you exit the system by logging out or otherwise, you can start all over again from the home page after logging.

10-1.15: Printing of the Option List based on the options registered: After saving the selected options (after necessary additions, deletions and rearrangements), a print out of the final list of selected course-college-quota combinations may be taken and kept as a record for your own reference.

10-1.16: Logging off from the Home page: Once the candidate is satisfied with the options registered, he/she should 'Log off' the system by clicking on the "logout" link. Don't exit the system without logging out. The process of 'Registration of Options' is complete when the candidate logs off. This action is compulsory for preventing the misuse of his/her Home Page by others.

Candidates are advised to visit the website of CEE Kerala www.cee.kerala.gov.in at regular intervals for latest updates.

10-1.17: Processing of Options and Allotment:

10-1.17(1): Allotment Schedule and Allotment Memo: After the period earmarked for registering options, the options will be processed and the allotment for all courses will be published on the website, www.cee.kerala.gov.in, on the date notified by the CEE. **When a seat is allotted in a particular phase based on the valid options registered by the candidate, previous admission, if any, will stand cancelled irrespective of whether the new allotment is going to be accepted or not accepted by the candidate.** The printout of the Allotment Memo can be taken from the website. The details of the course and college to which the candidate is allotted and the fee to be remitted for the course allotted will be shown in the Allotment Memo. The schedule of allotment will be notified separately. Necessary notifications in this regard will be issued by the CEE.

10-1.17(2): Remittance of Fee: The prescribed tuition fee for the course given in the Allotment Memo shall be remitted by the candidate at the time of admission itself.

10-1.17(3): Admission to the Allotted College: Candidates allotted to courses, should take admission in the college allotted as per the schedule prescribed by the

CEE and pay the fee at the College itself. *Candidates who do not take admission will lose their allotment and the options registered will automatically be deleted. No extension of time for reporting to the college will be granted under any circumstances. The candidates are liable to pay admission fee as prescribed by the University concerned at the time of admission.*

10.1.17(4): Confirmation of required Options/Cancellation of unwanted options/Rearrangement of higher order options before the second allotment: In general, Option Confirmation or Option registration, as the case may be, mandatory to participate in each phase of the allotment. Fresh option registration is mandatory in the first and the third phase allotment of CAP and also in the Stray Vacancy filling Phase. Online facility for Confirmation/Cancellation/Rearrangement of higher order options will be active for a stipulated period of time leading to second phase of CAP subsequent to the first phase. The Option Confirmation is mandatory if the options remaining after the first phase of the allotment are to be available in the second phase. Candidates who have not been allotted a seat in the first phase allotment as well as those who have been allotted a seat and joined the allotted college in the first phase allotment have to do Option Confirmation in the second phase unless they are satisfied with the outcome of the first phase. After entering the Option Registration page by clicking the Confirm button provided in the homepage of the candidate, he/she can delete or rearrange the options, if required. This Option Confirmation or Option Registration Link will be activated in the 'Home Page' of the candidates on the dates notified.

10-1.17(5): After the first allotment, the options below the 'allotted one' of the candidate will automatically be removed from the option list of the candidate. For example, if a candidate has registered 10 options in all, and if he/she is allotted his/her 5th option, all options from 6 to 10 will be removed from the option list.

10-1.17(6) : If a candidate is satisfied with the first allotment and does not want to be considered against his/her remaining options, he/she will have the facility to cancel all the remaining options. He/she may also cancel specific options among the remaining options as per his/her desire. The candidate will also have the facility to alter the priority of the remaining options. But the candidate will not be permitted to register any fresh options to the existing ones except in cases where new courses are added during the allotment process. However, fresh option registration will be allowed (and is mandatory) in the third and stray vacancy filling phases

10-1.17(7): The facility for cancellation/deletion/alteration will be available as notified, after which the facility will be withdrawn. A candidate retaining all or any of the options after the first allotment is bound to accept the next allotment, if any, given to him/her. If the candidate fails to accept the seat in the first allotment or

quits the allotted seat after joining, he/she will lose the allotment/admission and all the options registered and may not be permitted to participate in the second allotment. The eligibility of a candidate for participating in further phases of allotment will be depending on the phase in which the candidate secured the allotment. In the case of quitting the allotted seat after joining, the phase of the allotment process at which the candidate quits the seat is also a factor in determining the eligibility for participating in further allotments (see the CAP guidelines).

10-1.18: Centralised Allotment Process (CAP)- Guidelines

There will be three phases of online counseling i.e.; Phase1, Phase 2 and third phases.

10.1.18 (1) : Eligible candidates, who are included in the State rank list (Kerala Merit list and Service Quota rank list) prepared by the CEE can register fresh options during the first phase counseling, based on which and based on rank and category, allotment will be published. A Security deposit of Rs.10,000/- will have to be paid at the time of option registration. For SC/ST/OE and other candidates who are eligible for fee concession Rs.5000/- will have to be paid as Security deposit. If a candidate gets an allotment and takes admission in the first phase, Security deposit will be adjusted to the tuition fee to be paid at the College or if he/she does not get an allotment in this or subsequent phases, this will be refunded after the completion of the entire counselling process.

10.1.18 (2) : In the second phase counselling, there is no facility for fresh option registration for the candidates. Only option confirmation/deletion/rearrangement of the existing options in phase 2 is possible. Option confirmation is compulsory to participate in phase 2. Option registration will be available only those courses which are newly added to the list at this stage. If a candidate is allotted a seat in the first phase and joined the allotted seat, his/her higher options will be retained and all those options listed below the allotted option will automatically be deleted thus enabling only up gradation/retention in the same seat. If a candidate joined in a seat in phase 1 does not give confirmation of option in the phase 2 he will not be considered for up gradation in phase 2, but the seat joined in phase 1 will be retained. So if a candidate joined in round 1 does not want upgradation in phase 2, he/she may not confirm options or delete all options registered.

10.1.18 (3) Phase 3 : After the 2nd Phase allotment, vacancies exist or arise shall be filled in the 3rd round allotment. There is facility for fresh option registration in 3rd round. Candidates shall register options to any seats they wish to join, if allotted, irrespective of the vacancy status as any vacancy that may arise during the counseling will be filled based on these options as applicable category conversions

of seats will take place in the third round allotment. While registering options for the third round allotment candidates are advised to take into account those probable vacancies too that may arise due to the applicable category conversion rules.

Fresh option registration fee will be implemented to all candidates, who register fresh options in the final round.

Registration fee amounting to the annual tuition fee of the seat opted, if opted only for Government seat or an amount of Rs.1,00,000/- (Rupees One lakhs only) if opted also for a seat in Private Self financing Medical College is set as registration fee in the third phase. For SC/ST/OE and other candidates who are eligible for fee concession, the registration fee for Govt. /Pvt.medical college seats will be half of the above amounts respectively. The registration fee paid for final round allotment will be adjusted in the fee of the course, if the candidate gets an allotment or else will be refunded after the end of counselling. The registration fee paid for final round allotment of those candidates who do not join the seat allotted in the final phase allotment will be treated as penalty and will not be refunded.

Penalty Conditions in 3rd round:

From the 3rd round onwards, restriction has been implemented to candidates in order to avoid lapsing of seats and holding of AIQ seats and State quota seats thus blocking seats. A candidate allotted a seat in 3rd round in State counselling shall be ineligible to participate in any further counselling. Hence, candidates are advised to exercise due diligence in exercising their options and do not file unwanted options to seats in which they do not wish to pursue studies. The list of candidates admitted as on the last date of admission in Phase 3 will be forwarded to MCC as the list of candidates ineligible to participate in any further rounds of All India or State counselling. Those candidates who vacate seat (allotted in Round 1 or Round 2 or Round 3), after the last date of joining of Round 3 will not be considered for further rounds of counselling and penalty will be initiated as per the Prospectus conditions.

10-1.19: Stray Vacancy Filling:

10.1.19:(1) After the 3rd Phase allotment, if any vacancies exist or arise, those vacancies shall be filled through Stray vacancy allotment. There will be fresh option registration for Stray Vacancy filling phase. The net vacant seats due to unallotted/non joining of Phase 3 will be published.

10.1.19 (2) If vacancies exist even after an initial stray vacancy allotment and if there is sufficient time before the cut-off date for admissions prescribed by National Medical Commission, additional stray vacancy allotments may be conducted based on the options registered for the Stray vacancy filling round.

10.1.19 (3) : If any candidate vacates a seat joined in Stray vacancy allotment or

vacates a joined seat (joined in any of the previous rounds also) after Stray vacancy allotment process, he/she will be liable to pay liquidated damages as per clause Clause 10.1.19 (4) of the Prospectus.

10.1.19 (4) : Liquidated damages Conditions in Stray Vacancy Filling Phase: If any candidate vacates a seat joined in Stray vacancy allotment or vacates a joined seat (joined in any of the previous rounds also) after stray vacancy allotment process he/she will be liable to pay liquidated damages amounting to Rs.50,00,000(Rupees Fifty Lakhs) to CEE and will be liable for revenue recovery if not paid. A candidate who does not pay the liquidated damages will be debarred from appearing for the allotment/admission process to PG Medical courses for a period extending up to two consecutive years.

10-1.20: Allotment of seats to Service candidates: All the conditions mentioned in the clause 10-1 are also applicable to Service candidates.

10-1.21: *The deputation benefits for Medical Officers of Health Services admitted for pursuing PG Courses will be as per the Guidelines outlined in G.O (P) No.106/2017/Fin, Dated14/08/2017 under Annexure-XIII*

10.1.22: Documents in original to be produced at the time of Admission:

- Admit Card issued by the National Board of Examination, NewDelhi.
- Allotment memo issued by Commissioner for Entrance Examinations.
- Document to prove date of birth.
- Pass/Degree certificate of the qualifying examination (MBBS Degree).
- Permanent Registration Certificate from T.C Medical Council.
- CRRRI Certificate.
- Certificate of Eligibility/Equivalency certificate from KUHS for candidates who have passed the qualifying examination (MBBS Degree) from Universities outside Kerala.
- Required bonds duly filled up and signed by candidates and sureties.
- “Original Transfer Certificate” from the Institution last studied
- Relieving order in the case of service candidate from the institution last worked
- Any other documents mentioned in the allotment notification.

Note:“Originals of all the uploaded documents will have to be produced before the admitting and/or allotment authority as and when demanded”

10-2: Conversion of seats

The conversion of seats if any will be carried out during the processing of options for the third round allotment. If any category seat remains vacant due to insufficient number of options to fill up the vacant seats even after fresh options are registered for the third round allotment, the applicable category conversion will be carried out as part of the third round allotment process. The conversion will be effected even if there are candidates of the category in the rank list but have failed to give options to the category seat in third round allotment. Such conversion will be done during the third round allotment process and allotment will be done to the new category arrived at by

conversion. Any claim for the seat after effecting seat conversion and allotment to the converted category in third round allotment due to absence of options of eligible candidates belonging to the original category will not be considered.

The algorithm for conversion of category is as follows:

#	Category	Category converted to
1	SC	ST
2	ST	SC
3	Categories included in SEBC	SM
4	EWS	SM
5	General PwD	SM
6	SC PwD	SC
7	ST PwD	ST
8	Categories included in SEBC PwD	SEBC
9	EWS PwD	EWS
10	XS(ex-service candidate)	SM
11	Dependant of Jawan Killed in Action	Dependant of Ex-service men
12	Dependent of Ex servicemen	SM
13	NRI Minority	NRI Open
14	NRI Open	SM
15	Service Quota	SM
16	MM (Muslim Minority)	SM
17	AC(Christian Minority)	SM

- The unfilled seats of Scheduled Caste category will be transferred to Scheduled Tribe category and vice versa and if no candidates are there in SC and ST then it will go to OEC and if no candidates in that category also then to State Merit
- One seat is reserved for Dependent of Jawan killed in action and Dependent of Ex- serviceman in that order of priority. In case no qualified candidates are available, the seat will go to State Merit.
- The above conversion rules are applicable in the stray vacancy filling also, if any category seat becomes unclaimed due to non-join or other reasons.

11. Execution of Bond

The candidates selected for Medical PG Degree will have to execute two bonds in stamp paper (all pages of the bond should be in stamp paper of the total value of Rs.200/-of Kerala stamp paper) each at the time of joining the course to the effect that:

11-1.(a): He/she shall not discontinue the P.G course that has been allotted to him/her after the allotment Process is completed.

11-1.(b): All the General merit candidates including AIQ candidates admitted to Medical Post graduate Courses in Kerala shall serve the Government of Kerala in Medical Education Services as Senior Resident as decided by the DME/Principals of Colleges for a continuous period of not less than One year immediately after the completion of the course without break. Bonded Obligation can be fulfilled as service as Lecturer/Assistant Professor/Assistant Surgeon/Junior Consultant/Senior Resident.

11-1.(c): However the period of senior residency will be only from the date of publication of the result subject to successful completion of course. Terms and conditions including remuneration will be decided by the Government of Kerala. In case the doctor gets selected for PG Degree courses in Super Specialties he/she shall be relieved to join the same when he/she will be expected to complete 2 years of bonded service. The total service rendered by him/her shall be including obligations of specialty and super-specialty courses. The total bonded service rendered by him/her shall not exceed 2 years. This facility of relieving shall be made available only for Super Specialty degree courses and not for observer ship, fellowship or any other courses. Those who get a regular appointment in the services of the State of Kerala & other States, Central Government, Union Territories and PSUs (under Kerala Government and Central Government) shall be relieved from the Compulsory Bonded Service without insisting bonded obligation, provided that they produce a letter from the concerned appointing authority, stating that he or she is not entitled for extension of joining time along with the appointment letter. He/she should also furnish a copy of the joining order served by the appropriate authority within a month to the Govt. of Kerala/DME, failing which they will have to pay the liquidated damages as per the bond. The Senior Resident who is appointed to the Government service must apply for a Joining Time Extension for completion of the residency period and if the employer refuses to do so, the Senior Resident shall submit the application before the Principal to relieve him from Senior Residency. Reliable documents to prove the above should be submitted along with the application.

11-1.(d): All other senior residents shall be relieved only after 1 year and such service should be done without any break immediately after the course. The Principals of the Colleges where they complete the courses shall retain the certificates till such time as proof of the satisfactory completion of the courses given by the competent authorities

i.e. DMO/Principal of the college where bond posting is given as the case may be. The original certificates can be sent through an official special messenger for verification by Kerala Public Service Commission or other such official bodies, upon written request from the students, the expenses of which are to be borne by the candidate himself. In case the Senior Resident avails maternity benefits during the period of Senior Residency, the stipendiary period will be limited to 18 months which is inclusive of the maximum maternity leave period of 6 months.

11-1.(e):No admission shall be valid without getting the bond as detailed above and executed at the time of joining or within 7 days from the date of admission at the discretion of the Principal. Any lapse in this regard will be treated as the liability of the Principal concerned. After 7 days the admission is liable to be cancelled. Candidates getting admission in the final allotment will have to execute the bond within 7 days. **Otherwise their admission shall be cancelled and they are bound to pay the liquidated damages as mentioned in clause 10.1.19 (4).** If candidates violate the terms above it will be construed as Professional Misconduct and the fact reported to the T.C Medical Council for suitable action including cancellation of Registration by the Council. In addition to the liquidated damages the stipend/salary drawn during the period of the course and the amount spent by the Government for their studies (with interest as fixed by Government) will be levied as liquidated damages from those who fail to do the Government service as stipulated.

11-1.(f):The original certificates after due verification will be kept in the safe custody of the Principal concerned till the completion of the Senior Residency. The candidates will not be eligible for stipend/salary until the execution of bonds. Principal has to ensure that the bond has been executed properly before the release of the first stipend/salary. Format of Bond available in the office of Principal of the Medical College concerned only will be accepted. A copy of the same is also **annexed as XIV, XV and XVI.**

11-1.(g):The PG students will also not be eligible for stipend/salary until the fees are paid for each year of course within one week of commencement of their II and III year of study.

11-1.(h):The parents/guardians shall stand as sureties for non-service candidates. The signatures of the candidate and the sureties have to be attested by a Gazetted officer of State (other than that of/Central Government or Grama/ Block/ District/Panchayath President/Municipal Chairperson/Mayor or MLA/MP), by countersigning, in the bond agreement as a witness.

11-1.(i):In the case of Service Candidates Parents/Guardian/Husband/Wife shall stand as sureties. The signatures of the candidate and the sureties have to be attested by a Gazetted officer of State (other than those of the admitting authority/Central

Government or Grama/ Block/ District/ Panchayath President/ Municipal Chairperson/Mayor or MLA/MP), by countersigning in the bond agreement as a witness.

11-1.(j):The certificates which are submitted in the colleges at the time of admission will be released only after the completion of compulsory bonded service or in the case of bond violation, the liquidated damages are paid.

11-1.(k):If Govt. is not in a position to offer a job either under Medical Education Services or Health Services to fulfill the Compulsory Government Service as per the bonded obligation within one year after completion of the course, the candidates will be absolved of the bonded obligation. Government has power to use their services (if required) through recruitment boards (e.g. KPSC) or by direct recruitment on contract basis whichever is deemed fit as per the circumstances prevailing at the time.

12. Liquidated Damages and Execution of Bond of service candidates:

12-1: In the case of Service Candidates, he /she shall serve the Government for a period of 10 years or up to superannuation out of which 2 years should be in difficult and Remote/rural areas as defined by the State Government to be served immediately after the completion of the course. The DMO of the district in which the candidate is posted will retain the Original Certificates of all the service candidates till completion of the bond. If a Service candidate discontinues the P.G. course or violate the conditions in the bond of service after the final Centralized Allotment Process he/she is liable to pay as liquidated damages an amount equal to the total salary admissible to the officer during the entire period of obligatory service. The salary/stipend drawn during the course along with interest @8% will also be recovered towards liquidated damages in order to arrive at the future salary, a hike of 25% on the existing salary will be affected in the pay revisions during the obligatory period.

12-2: If Service quota candidates violate the terms mentioned in the Clause 12-1 above, it will be construed as Professional Misconduct and the fact reported to the T.C. Medical Council for suitable action including cancellation of Registration by the Council. The Service Quota candidates will not be eligible for Leave With-out Allowance for taking employment/Training Programmes (Non-Governmental) elsewhere during the period of bonded obligation. No Admission shall be valid without getting the bond as detailed above executed at the time of joining or within 7 days from the date of admission at the discretion of the Principal. Any lapse in this regard will be treated as the liability of the Principal concerned. After 7 days the admission is liable to be cancelled. The original certificates after due verification will be kept in the safe custody of the Principal/ DHS/Director of Insurance Medical Service (DIMS) concerned. The candidates will not be eligible for stipend/salary

until the execution of bonds. There shall be two separate Bonds—one for the Service Candidates and another for non-service Quota candidates including AIQ candidates. Format of Bond available in the office of Principal of the Medical College concerned only will be accepted. The Principal should ensure that the conditions of the bond are the same as stipulated in the prospectus including the period of bond and the amount of liquidated damages.

13. Validity of the list:

The validity of the rank list will be up to the final date of admission announced by the NMC/NBE/Hon'ble Apex Court/Government of India, whichever is later.

Weeding out rule:

The records of the PG Entrance Examinations will be preserved only till **31/12/2024** or till the day after the final date of admission as announced by the NMC/NBE/Apex court/ Government of India whichever is later.

14. Transfer of Candidate:

Re-allotment will be considered only through centralized counseling before the closing of allotment process as per the Guidelines/directions of the Medical Council of India/ Supreme Court of India. No transfer/mutual transfer will be allowed from one college to another after the allotment of seat in Mop-up counseling.

Note:*No allotment, admission or transfer will be done after the cutoff date specified as per NMC/MCI regulations and judgment of the Honorable Supreme Court in MridulDharVs Union of India (2005) 2SCC65, AshaV.Pt.B D Sharma University of Health Sciences,[2012]7 SCC389 &Priya Gupta Vs. state of Chattisgarh, [2012] 7SCC433*

15. Duration, Date of joining:

The duration of the Post -Graduate Degree courses including University Examination is three years and two years for those entitled for reduction as per rules. For the purpose of reckoning the duration of the course, any candidate will be deemed to have joined the course on the date on which the first candidate actually joined the academic programme as certified by the Principal concerned. This date should be given as the date of joining in the Post Graduate register maintained by the University.

Residents shall acquire a minimum of 80% attendance each year for promotion to next year. A candidate acquiring 80% attendance separately for each year(no cumulative effect) only will be eligible for appearing for the University examination. Extension of leave taken over and above the eligible leave shall be done in the respective year itself. He/she will have to complete the total duration of the course before being given the course certificate.

16. Residency System:

Residency Programme has been introduced in the five Government Medical Colleges

in the State as per G.O.(Ms) No.20/09/H&FWD dated: 13.01.2009 and Government Medical College, Ernakulum & Govt. Medical College, Kannur under which all the Postgraduate Students including Service candidates have been designated as Junior Residents.

16-1. The Junior Residents have to undertake academic, teaching and clinical duties as assigned to them under Residency Programme. The Junior Residents in Government Medical Colleges are to be paid stipend as applicable during the duration of the course. The service conditions of Postgraduate students/Junior Residents in 7 Government Medical Colleges are governed by the rules and regulations elaborated in Residency Manual Annexed to G.O.(Ms) No. 20/09/H&FWD, dated: 13.01.2009 and its amendments from time to time.

16-2. The Junior Residents/Postgraduate Students should have a minimum percentage of attendance as stipulated by the Universities. All the 365 days of the year are working days for post graduate students/Junior Residents. However, they will be permitted to avail casual leave for 20 days, but not more than 7 days including holidays at a stretch. Any other leave will entail extension of the course. Those who take leave without prior sanction are liable to be considered to be on unauthorized absence. If the Junior Resident/Postgraduate Student is on unauthorized absence for more than 10 days, he /she will be terminated from the course and liquidated damages will be levied. Please refer G.O. (Ms) No.20/09/H&FWD, dated: 13/01/2009, G.O (Ms)No.61/09/H&FWD, dated:3/3/2009 and G.O.(Ms)No. 380/09/H&FWD, dated:31/10/2009 available in DME Website for further details.

16-3: All PG students/Junior Residents are eligible for weekly off for one day. This will be allowed by the Head of the Department concerned without affecting the routine functioning of the Department. Weekly off cannot be accumulated.

16-4: Female postgraduate students are entitled to avail stipend during maternity leave and its extension only once during the entire course of study. The maternity benefits to the PG's who are undergoing Senior Residency (Bonded Obligation) will be granted in accordance with the conditions stipulated in GO(P) No.2/21/Fin dated 04.01.2021.

16-5: CMEs, workshops and other academic programmes conducted by recognized academic bodies are essential aspects of a PG training programme. All PG students may be permitted to attend such programmes without affecting the routine working of the Departments concerned. The Heads of Departments shall sanction special casual leave to PG students subject to a maximum of 15 days per year provided they apply prior to the CME programme and the Head of Department is convinced about the genuineness of the programme and utility for the particular course. The student on returning from the programme should submit an attendance certificate to the Head of the Department.

16-6: No Post Graduate student/Junior Residents shall leave the country without prior

sanction of the Director of Medical Education. Any violation will be viewed seriously warranting termination of the candidate from the course.

16-7: All leave not exceeding 30 days (other than eligible leave mentioned in Clause 16.2 and maternity leave which are granted by the Head of the Institution) shall be granted by DME.

16-8: Upon receipt of a complaint or first information report from the Police of any acts of omission or commission amounting to a criminal offense, committed by a student, an inquiry by a team constituted with senior faculty members must be conducted at the institutional level. Legal opinion may also be obtained from the Government Pleader of the concerned district on the further course of action to be taken in these cases. The action taken report is to be informed to the Government and DME at the earliest.

16-9: The candidates securing admission to the PG Course has to submit the dowry declaration / undertaking in the format issued by Kerala University of Health Sciences. The format is attached as Annexure XX.

17. Private Practice:

Post Graduate students/Junior Residents including service quota candidates shall not engage in private practice of any sort during the course of study.

18. Preventive measures against ragging:

According to the Kerala prohibition of Ragging Act 1998, ragging means doing of any act by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do. All institutions will have to abide by the directives of the Hon'ble Supreme Court of India, dated: 16/05/2007 in SLP No(S) 24295/2006 University of Kerala Vs Council, Principal's, Colleges, Kerala and ors (with SLP(c) No.24296.99/2004 and W.P.(CrI)No.173/2006 and SLP(c)No.14356/2005) and the recommendations approved by the Hon'ble Supreme Court of India on effective prevention of ragging in educational institutions.

In case, the applicant for admission is found to have indulged in ragging in the past or if it is found later that he/she indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution, as the case may be. It shall be the collective responsibility of the authorities of the institution to see to it that effective steps for preventing ragging are taken. Anti-ragging committees and anti-ragging squads will have to be formed to take effective measures against ragging and they should adhere to the stipulations and effectively monitor and comply with the directives. Each of the students of the institution and his/her parents or guardians are

required to submit a combined undertaking at the time of registration/admission in prescribed format available in Annexure–XII which is mandatory for the registration/admission.

19. General:

19-1: Any vacancy that may arise after the cut-off date for admissions prescribed by the Government of India/Supreme Court will be considered as lapsed and no allotment/transfer will be made to these seats under any circumstances.

19-2: No allotment/Transfer/Surrender/exchange of PG Medical courses will be done under any circumstance after the last date of admission prescribed by the Government of India/Supreme Court.

19-3: Changes, if any effected by the Hon'ble Supreme Court of India/DGHS, New Delhi, in the time schedule or admission process will be applicable for the State Self Financing Colleges also.

19-4: Notwithstanding anything contained in the Prospectus, the Government may at any time, on their own volition or otherwise after calling the records of the case, revise any order passed by a subordinate authority. This Prospectus is subject to Modification/Addition/Deletion as may be considered necessary by the Government and issued as executive orders/notification.

19-5: Future amendments will be made to this prospectus for making the admission in line with the procedures of Medical Counseling Committee (MCC).

19-6: The revised criteria for post metric scholarship to the students belongs to SC & ST will be in accordance with the instructions stipulated in GO(P) 2/23/SCSTD dated 05.01.23

19-7: No communication will be directly sent to the candidate(s). Candidates are advised to be in touch with the website on regular basis for updates.

19-8: As a principle, the State counseling for each phase shall be conducted once All India Counseling for respective round is completed by MCC of DGHS. The Commissioner for Entrance Examinations is authorised to frame and issue detailed guidelines with regard to the allotments/admissions through notifications so as to conform to the corresponding guidelines of the NMC/MCC of MGHS as far as possible.

Place:

Director of Medical Education

Date:

Dr Thomas Mathew